

ADDENDUM

May 25, 2022

ATTENTION ALL REQUEST FOR PROPOSALS (RFP) HOLDERS

RFP NO. 322013 - ADDENDUM NO. 01

**ARCHITECTURAL / ENGINEERING DESIGN SERVICES FOR NEW PUBLIC SAFETY
COMMUNICATIONS FACILITY**

PROPOSALS DUE: TUESDAY, MAY 31, 2022, 2:00 PM. DUE DATE AND
TIME ARE NOT CHANGED BY THIS ADDENDUM.

This Addendum is issued to modify, explain or clarify the original Request for Proposal (RFP) and is hereby made a part of the RFP. Please attach this Addendum to the RFP.

PLEASE MAKE THE FOLLOWING CHANGES:

1. Section 00 24 16 – Scopes of Proposals

Paragraph 8.A:

Change date “July 2021 (estimated)” to “July 2022 (estimated)” for Event “Notification of intent to award sent out.”

2. Section 00 52 98 – Professional Services Agreement

Paragraph 4.D.1)g:

Delete text in green font preceding the paragraph and replace entire paragraph with “Not applicable.”

PLEASE NOTE THE FOLLOWING CONSULTANT SUBMITTED QUESTIONS:

Q1: *Can you explain the County's expectations or intentions as they relate to the design and integration of emergency telecommunications and radio systems? Does the County have existing vendor relationships that will be engaged to help plan (and ultimately install) CAD, RMS and radio systems, etc. Or will the AE team be responsible for the full design and specification of those systems for the purposes of bidding?*

A1: Dane County will be responsible for the integration of our telecommunications systems and will work with the selected A/E firm in providing the necessary information to ensure the appropriate provisions (i.e. sufficient space, power, conduits, cooling, etc.) are made in the new facility.

Q2: *Is the County anticipating new communications tower(s) to be constructed at the proposed site, and will the AE team be responsible for any aspects of the radio tower design, specifications, bidding and/or construction administration for the communications tower? Or will the AE's responsibility be limited to coordination with the County's separate communication tower vendor?*

- A2:** *A communications tower is planned for the new facility. The A/E firm will be expected to identify the location of the tower and work with Dane County's tower consultant to ensure a functional integration of the tower's components with the facility's design (including, but not limited to structural, utilities, and raceways).*
- Q3:** Does the County have existing vendor/contractor relationships that will be involved for design and integration of audio-visual systems? Or will the AE team be responsible for the full design and specification of those systems for the purposes of bidding?
- A3:** *Dane County does not have specific vendor/contractor relationships for the audio-visual system. The design and specifications of these systems will be provided by the A/E team.*
- Q4:** Is commissioning to be included in the A/E proposal, or is that consultant being hired directly by the county?
- A4:** *Commissioning services will be directly solicited by Dane County. A/E firms are required to coordinate select activities with the Commissioning Agent.*
- Q5:** *Exhibit B references white dashed lines which we assume will be access drives or roads? Please clarify whether those are private access drives or public roads.*
- A5:** Correct, the white dashed lines are suggested future roads. The current road, Luds Lane, is a public road. Any future development will likely include the expansion of public roads. This aspect will need to be analyzed and coordinated by the A/E firm with the local municipality having jurisdiction.
- Q6:** *Is the site currently served by public utilities (sanitary, water, storm)? If not, what extensions are anticipated? Would the extensions be classified as public or private? Should the design and permitting of those extensions be included in our scope?*
- A6:** The current site is not served by any utilities. Water and sewer is currently being extended across Hwy AB and extended north towards Luds Lane as part of the WisDOT Hwy AB interchange project. This project will require extending those utility services down Luds Lane to service the new facility. Other utilities such as natural gas, electric, and communications will need to be coordinated as well. The extensions of utilities are assumed to be public, but that will need to be investigated and confirmed by the A/E firm. Design and permitting of those extensions shall be included in the A/E's scope of work.
- Q7:** *Will the building/site improvements be constructed in multiple phases?*
- A7:** The New Public Safety Communications Center project will be constructed in one phase. Future development plans for the remainder of the site are TBD.
- Q8:** *If a general contractor was on a team to provide cost estimation, would that preclude that GC from bidding on construction?*
- A8:** As an effort to maintain transparency and equal bidding conditions for General Contractors, it is not advised to solicit estimating services from General Contractors that are interested in bidding on construction.
- Q9:** *Does the County anticipate a design-bid-build process, or will the County hire a Construction Manager?*
- A9:** The project will be delivered via the design-build-bid process with a single lump sum bid for construction.
- Q9:** *What standards will determine if the "capability of withstanding natural and man-made disasters" is met? FEMA P-361, ICC 500 or others? Is the entire structure required to be capable of withstanding natural and man-made disasters, or only portions?*
- A9:** The selected A/E firm will be expected to review standards with Dane County as part of the design process to determine which, if any, standards are applicable and appropriate for meeting the goal of maintaining operational capabilities.

- Q10:** *Access control and security cameras are listed as “Owner Direct Purchase”. Will the Owner design these systems and provide locations of the devices? Will the Owner handle procurement?*
- A10:** These systems will be designed by the A/E firm (with input from Dane County) to ensure functionality and the full integration of the design of these systems within the design of the facility. If it is deemed beneficial by Dane County staff, Dane County may elect to procure systems identified as “Owner Direct Purchase” outside of the construction bid.
- Q11:** *Redundant UPS systems are listed “Owner Direct Purchase”. Will the Owner handle procurement?*
- A11:** Dane County will procure systems listed as “Owner Direct Purchase” if deemed beneficial to procure outside of the construction bid. Design and integration of these systems within the facility are by A/E.
- Q12:** *Will the Owner handle procurement for the dispatch consoles and other call center equipment?*
- A12:** Yes. A/E is required to coordinate the design of the facility to accommodate and support these fixtures.
- Q13:** *Must the building electrical system be designed to accommodate the “Proposed Future PV Field” shown in Exhibit A – Proposed Future site Development?*
- A13:** No. Aside from proximity, The PV system is unrelated and independent of this facility.

If any additional information about this Addendum is needed, please contact Steve Richards at 608/516-8367, richards.steve@countyofdane.com.

Sincerely,

Steve Richards

Project Manager