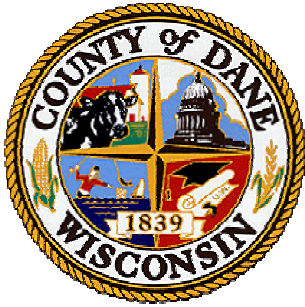


RFP NO. 108080



CONSTRUCTION DOCUMENTS PROJECT MANUAL

DANE COUNTY DEPARTMENT OF PUBLIC WORKS,
HIGHWAY AND TRANSPORTATION

SOLID WASTE DIVISION
1919 ALLIANT ENERGY CENTER WAY
MADISON, WISCONSIN 53713

REQUEST FOR PROPOSALS NO. 108080 RECYCLING OF SHINGLES DANE COUNTY LANDFILL SITE #2 7102 U.S. HIGHWAY 12 & 18 MADISON, WISCONSIN

Opening Date: **THURSDAY, JUNE 19, 2008**

Time: **2:00 P.M.**

Location: **PUBLIC WORKS OFFICE
1919 Alliant Energy Center Way
Madison, WI 53713**

FOR INFORMATION ON THIS REQUEST FOR PROPOSALS, PLEASE CONTACT:

**JOHN WELCH, PROJECT MANAGER
TELEPHONE NO.: 608/516-4154
FAX NO.: 608/267-1533
E-MAIL: WELCH@CO.DANE.WI.US**



DANE COUNTY DEPARTMENT of PUBLIC WORKS, HIGHWAY and TRANSPORTATION

County Executive
Kathleen M. Falk

1919 Alliant Energy Center Way ♦ Madison, Wisconsin 53713
Phone: (608) 266-4018 ♦ Fax: (608) 267-1533

Commissioner / Director
Gerald J. Mandli

June 5, 2008

INVITATION FOR PROPOSALS

You are invited to submit a professional cost Proposal for Request for Proposal for RFP No. 108080 for the costs associated with the collection, recycling, and reuse of residential tear-off shingles from Dane County Solid Waste Department. Tear-off shingles will be collected at the Rodefeld landfill and shipped off site by contractor for recycling and beneficial reuse efforts. The Proposals are due on or before **2:00 PM, Thursday, June 19, 2008**. No proposal bond or performance bond is required for this project.

SPECIAL INSTRUCTIONS

Please be sure to complete one unbound original and three bound copies of the entire proposal package. To submit your proposal, please follow these instructions:

1. Place the signed Signature Page on top as page 1.
2. Place the signed Fair Labor Practices Certification after the Signature Page as page 2.
3. Place the Proposal information after Fair Labor Practices Certification in order and including all items, as outlined in Sections B and C of the Requested Services and Business Information.
4. Clearly label your envelope containing your proposal in the lower left-hand corner as follows:
"Proposal No. 108080
Recycling of Shingles
2:00 PM, Thursday, June 19, 2008"
5. Mail to:
Dane County Solid Waste Department
Attention: John Welch
1919 Alliant Energy Center Way
Madison, Wisconsin 53713

If any additional information about this Request for Proposals is needed, please call John Welch at 608/516-4154.

Sincerely,
John Welch
Project Manager

Encl.: Request for Proposals No. 108080 Package

DOCUMENT INDEX FOR RFP NO. 108080

PROPOSAL DOCUMENTS

Project Manual Cover
Cover Letter
Documents Index and Dane County Vendor Registration Program
Invitation to Propose (Legal Notice)
Signature Page
Fair Labor Practices Certification
Scope of Proposal and Background Information
Requested Services and Business Information

Appendices

Exhibit 1 - Shingle Acceptance Location, Use and Price
Exhibit 2 - Proposer Qualifications
Exhibit 3 – Financial Information

DANE COUNTY VENDOR REGISTRATION PROGRAM

All bidders / proposers wishing to submit a bid / proposal should be registered with Dane County Purchasing before bid / proposal opening & must be registered before award of contract. Complete a Vendor Registration Form at www.danepurchasing.com, or obtain one by calling 608/266-4131.

LEGAL NOTICE

INVITATION TO PROPOSE

Dane County Public Works, Highway & Transportation Dept., 1919 Alliant Energy Center Way, Madison, WI 53713, will receive sealed Proposals until:

2:00 P.M., THURSDAY, JUNE 19, 2008

REQUEST FOR PROPOSALS NO. 108080

RECYCLING OF SHINGLES

**DANE COUNTY LANDFILL SITE #2
7102 U.S. HIGHWAY 12 & 18
MADISON, WISCONSIN**

Dane County is inviting professional cost Proposals from qualified contractors for the costs associated with the collection, recycling, and reuse of residential tear-off shingles from Dane County Solid Waste Department. Tear-off shingles will be collected at the Rodefild Landfill and shipped off site by contractor for recycling and beneficial reuse efforts.

Request for Proposals package may be obtained after **12:00 p.m. on Thursday, June 5, 2008** at Dane County Public Works, Highway & Transportation Dept., 1919 Alliant Energy Center Way, Madison, WI 53713, by calling 608/266-4018, or downloading it from www.countyofdane.com/pwht/bid/logon.aspx. Please call John Welch, Project Manager, at 608/516-4154 for any questions or additional information.

All Proposers wishing to submit Proposals should be a registered vendor with Dane County Purchasing before proposal opening & must be registered before award of contract. Complete Vendor Registration Form at www.danepurchasing.com or obtain one by calling 608/266-4131.

PUBLISH: JUNE 5 & 12, 2008 - WISCONSIN STATE JOURNAL

FAIR LABOR PRACTICES CERTIFICATION

The undersigned, for and on behalf of the BIDDER, APPLICANT or PROPOSER named herein, certifies as follows:

A. That he or she is an officer or duly authorized agent of the above-referenced BIDDER, APPLICANT or PROPOSER, which has a submitted a proposal, bid or application for a contract with the county of Dane.

B. That BIDDER, APPLICANT or PROPOSER has (check one):

_____ not been found by the National Labor Relations Board (“NLRB”) or the Wisconsin Employment Relations Commission (“WERC”) to have violated any statute or regulation regarding labor standards or relations in the seven years prior to the signature date of this Certification.

_____ been found by the National Labor Relations Board (“NLRB”) or the Wisconsin Employment Relations Commission (“WERC”) to have violated any statute or regulation regarding labor standards or relations in the seven years prior to the signature date of this Certification.

Officer or Authorized Agent Signature

Date

Printed or Typed Name and Title

Printed or Typed Business Name

NOTE: You can find information regarding the violations described above at: www.nlrb.gov and werc.wi.gov.

For reference, Dane County Ordinance 25.11(28)(a) is as follows:

(28) BIDDER RESPONSIBILITY. (a) Any bid, application or proposal for any contract with the county, including public works contracts regulated under chapter 40, shall include a certification indicating whether the bidder has been found by the National Labor Relations Board (NLRB) or the Wisconsin Employment Relations Committee (WERC) to have violated any statute or regulation regarding labor standards or relations within the last seven years. The purchasing manager shall investigate any such finding and make a recommendation to the committee, which shall determine whether the conduct resulting in the finding affects the bidder’s responsibility to perform the contract.

If you indicated that the NLRB or WERC have found you to have such a violation, you must include copies of any relevant information regarding such violation with your proposal, bid or application.



SIGNATURE PAGE

County of Dane
 DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
 Room 425, City-County Building
 210 Martin Luther King, Jr. Blvd.
 Madison, Wisconsin 53703
 (608) 266-4131

COMMODITY / SERVICE: Collection of Shingles for Recycling from Rodefeld Landfill											
REQUEST FOR PROPOSAL NO.: 108080	PROPOSAL OPENING DATE: 06/19/08	BID BOND: N/A	PERFORMANCE BOND: N/A								
<p>PROPOSAL INVALID WITHOUT SIGNATURE THE UNDERSIGNED, SUBMITTING THIS PROPOSAL, HEREBY AGREES WITH ALL TERMS, CONDITIONS AND REQUIREMENTS OF THE ABOVE REFERENCED REQUEST FOR PROPOSAL, AND DECLARES THAT THE ATTACHED PROPOSAL AND PRICING ARE IN CONFORMITY THEREWITH.</p> <table border="1"> <tr> <td>SIGNATURE OF PROPOSER REQUIRED: (Do Not Type or Print)</td> <td>DATE:</td> </tr> <tr> <td>SUBMITTED BY: (Typed Name)</td> <td>TELEPHONE: (Include Area Code)</td> </tr> <tr> <td colspan="2">COMPANY NAME:</td> </tr> <tr> <td colspan="2">ADDRESS: (Street, City, State, Zip Code)</td> </tr> </table>				SIGNATURE OF PROPOSER REQUIRED: (Do Not Type or Print)	DATE:	SUBMITTED BY: (Typed Name)	TELEPHONE: (Include Area Code)	COMPANY NAME:		ADDRESS: (Street, City, State, Zip Code)	
SIGNATURE OF PROPOSER REQUIRED: (Do Not Type or Print)	DATE:										
SUBMITTED BY: (Typed Name)	TELEPHONE: (Include Area Code)										
COMPANY NAME:											
ADDRESS: (Street, City, State, Zip Code)											

CONTRACT COMPLIANCE PROGRAM WORKSHEET

- A. Dane County has an established Contract Compliance Program that encourages targeted groups identified below to do business with Dane County, and requires Dane County to actively solicit bids from these businesses.
- B. Information from your response to this worksheet will be entered in the Purchasing Division's Advanced Procurement Systems database to provide data that will be valuable to Dane County's Contract Compliance Program as well as establishing computerized bidder lists for future solicitations. All vendors will be added to the database whether or not they qualify as a targeted business.
- C. **Contract Compliance Program:** Following are abbreviated definitions of ethnic and group codes used by Contract Compliance Program. See reverse side for full definitions:
 - 1. DBE Disadvantaged Business Enterprise
 - 2. MBE Minority Business Enterprise
 - 3. WBE Women Business Enterprise
 - 4. ESB Emerging Small Business
- D. Please select category / categories that best describe your business by marking letter for each column in box provided at bottom of column:

<input type="checkbox"/> D	DBE	<input type="checkbox"/> B	African American	<input type="checkbox"/> L	Male	<input type="checkbox"/> E	ESB
<input type="checkbox"/> M	MBE	<input type="checkbox"/> H	Hispanic American	<input type="checkbox"/> F	Female		
<input type="checkbox"/> W	WBE	<input type="checkbox"/> N	Native American / American Indian				
		<input type="checkbox"/> A	Asian Pacific American				
		<input type="checkbox"/> I	Asian-Indian American				
↓		↓		↓		↓	
<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	

- E. I hereby certify that all of the above information given is true. If no category / categories are marked, I do not meet the requirements for any of the targeted groups.

Signature: _____ Date: _____

(over)

DANE COUNTY CONTRACT COMPLIANCE PROGRAM DEFINITIONS

- A. **Disadvantaged Business Enterprise (DBE):** A small business concern:
1. Which is at least fifty-one percent (51%) owned by one or more socially and economically disadvantaged individuals, or in the case of any publicly owned business, at least fifty-one percent (51%) of the stock of which is owned by one or more socially and economically disadvantaged individuals; and
 2. Whose management and daily business operations are controlled by one or more of the socially and economically disadvantaged individuals who own it.
 3. Socially and Economically Disadvantaged Individuals:
 - a) Any person having a current Section 8 (a) Certification from the Small Business Administration is considered socially and economically disadvantaged.
 - b) Individuals who are citizens of the United States (of lawfully permanent residents) are socially and economically disadvantaged:
 - 1) Women;
 - 2) Black Americans, which includes persons having origins in any of the black racial groups of Africa;
 - 3) Hispanic Americans, which includes persons of Mexican, Puerto Rican, Cuban, Central, or South American, or other Spanish or Portuguese culture or origin, regardless of race;
 - 4) Native Americans, which includes persons who are American Indians, Eskimos, Aleuts, or Native Hawaiians;
 - 5) Asian-Pacific Americans, which includes persons whose origins are from Burma, Thailand, Malaysian, Indonesia, Singapore, Brunei, Japan, China, Taiwan, Laos, Cambodia, the Philippines, Samoa, Guam, the U.S. Trust territories of the Pacific Islands (Republic of Palau), Republic of the Marshall Islands, Federated States of Micronesia, or the Commonwealth of the Northern Mariana Islands; and
 - 6) Asian-Indian Americans, which includes persons whose origins are from India, Pakistan, Bangladesh, Sri Lanka, Bhutan, the Maldives Islands, or Nepal.
- B. **Minority Business Enterprise (MBE):** A minority person(s) owned and controlled independent and valid business concern. A minority person(s) must own fifty-one percent (51%) of the business and must control the management daily operation of the business.
- C. **Women Owned Enterprise (WBE):** A woman or women owned and controlled independent and valid business concern. A woman or women must own fifty-one percent (51%) of the business and must control the management daily operation of the business.
- D. **Emerging Small Business (ESB):**
1. An independent business concern that has been in business for at least one (1) year.
 2. Business is located in the State of Wisconsin.
 3. Business is comprised of less than twenty-five (25) employees.
 4. Business must not have gross sales in excess of three million over the past three (3) years.
 5. Business does not have a history of failing to complete projects.

REQUESTED SERVICES AND BUSINESS INFORMATION

- A. Dane County is inviting professional cost proposals for the collection, recycling, and reuse of residential tear-off shingles from Dane County Solid Waste Department.
- B. To ensure consideration, and for ease of review and evaluation, all proposals should be prepared in accordance with the following format. Dane County reserves the right to disregard proposals which do not comply with this instruction.
- a. Pages are limited in size to 8 1/2" x 11".
 - b. Each page and exhibit of the proposal should have the following information in the top right corner:

Dane County Solid Waste Department
Biomethane Proposal
Bidder: _____
Project: _____
Page # of #

- C. Proposers are requested to submit the following information in their proposal, in 8 distinct sections. Use Exhibits where appropriate, and provide additional information as necessary.

Section 1 - Executive Summary

The Executive Summary section should provide an overall description of the intended use of the shingles, the location(s) where the shingles will be recycled and reused, and any special business arrangements and alternatives to accepting the shingles from Dane County.

Section 2 - Project Description

Coordinate this section with Exhibit 1. This section should include a detailed description of the intended use of the shingles, including, but not limited to:

- Intended use of the shingles;
- Quantity of shingles that can be utilized;
- Any limitations on the quality or type of materials that can be accepted;
- Seasonal fluctuations in the shingle needs of the respondent and storage capacities to account for these fluctuations;
- Location where the shingles will be recycled and reused;
- Approach to collecting, storing, shipping, and recycling shingles;
- Any monitoring or storage requirements that Dane County must comply with; and
- Alternatives to storing shingles at the Rodefild landfill and trucking them to a recycling facility.

If the proposal includes the recycling or reuse of shingles at multiple sites, then each location should be described separately.

Section 3 - Proposer's Qualifications

Coordinate this section with Exhibit 2. This section should include, but not be limited to, the following information:

- Corporate/business structure, including primary and secondary businesses;
- Proposer's shingle recycling or reuse projects participated in over the last five years;
- Proof of certification from DNR authorizing proposer to perform shingle recycling and reuse activities.
- Description of any past, current or proposed litigation concerning recycling or waste reduction projects and payments; and
- Separate descriptions, as appropriate, for each member if there is a consortium or partnership of two or more firms proposing, and a description of the relationship between the entities for this Proposal.

Section 4 - Financial Considerations

Coordinate this section with Exhibit 3. The financial viability of any Proposal should be demonstrated to provide assurance that the proposer, as well as any firm(s) involved in the Proposal, has adequate financial strength. Financial strength is an indicator of the likelihood that the proposer is able to carry out the responsibilities to the supplier for the life of the contract. Each proposal must include the following financial information for each proposer/entity involved in the Proposal:

- Current audited financial statements, including balance sheet, income statement, and statement of cash flows for each party (If audited financial statements are not available, a listing of assets, liabilities, profit and loss statement and cash flow must be provided).

Dane County recognizes that certain information contained in proposals submitted may be confidential and may represent a competitive or business strategy. The proposer is responsible for identifying those portions of their proposal which they consider confidential. Notwithstanding the above, Proposals in their entirety may be shared with the Public or any other governmental entity that has regulatory authority over this project. Additionally, proposals may be evaluated by Dane County hired third party consultants and/or attorneys.

Section 5 - Contract Terms

This section should detail the Proposal's pricing and timing:

- Earliest date the shingles can be accepted;
- Dates outlining the season during which shingles can be accepted each year;
- Anticipated quantity of shingles capable of being accepted by facility;
- Any limitations on the quality or type of materials that can be accepted;
- Price for shingles, in \$/ton or \$/ton with shipping costs indexed to the federal mileage reimbursement rate or diesel prices; and
- Pricing for sorted shingles and non-sorted shingles, including definitions and requirements of these terms, if pricing is different;
- Purchase price for any associated renewable energy credits, greenhouse gas credits, Federal and State tax credits, etc.

Duration of Shingle Supply Offer: Dane County is proposing a contract term of at 5 years. If a proposer requires a different length contract, that should be presented as an alternative Proposal.

Timing of Shingle Availability: Dane County is preparing to start collecting shingles at the Rodefild Landfill by July 1, 2008.

Section 6 – Alternative Interconnection Plans

The proposer may provide an alternative price in \$/ton for shingles that are delivered by a means other than by the contractor. The proposer may also provide a description of any alternatives for recycling or reuse of the shingles other than Dane County storing them at Rodefild Landfill and the contractor shipping them for processing. This should include the location, route, and costs to Dane County of alternative plans or transportation.

Section 7 - Other Information

This section provides the opportunity to describe other aspects of the proposal that may not fit into one of the above categories.

Section 8 - Exhibits

Proposals will include the following exhibits:

Exhibit 1 - Shingle Acceptance Location and Price

- If the proposer plans to store, recycle, or reuse shingles at multiple sites, a separate exhibit is needed for each site.

Exhibit 2 - Proposer Qualifications

- If multiple companies or organizations are involved in the proposal, a separate exhibit must be filled out for each company and organization.

Exhibit 3 - Proposer Financial Information

- A separate exhibit is required for each company or organization involved in the proposal.

- D. All costs of proposal development are to be borne by the proposer. Dane County will not reimburse any proposer for costs incurred in responding to this RFP or for the costs incurred during any subsequent negotiations.
- E. Dane County will provide all necessary and available site information to selected proposing company.
- G. Listed below are specific and estimated dates and times of events related to this RFP. The events with specific dates must be completed as indicated unless otherwise changed by Dane County. In the event that Dane County finds it necessary to change any of the specific dates and times in the calendar of events listed below, it will do so by issuing an addendum to this RFP. There may or may not be a formal notification issued for changes in the estimated dates and times.

<u>DATE</u>	<u>EVENT</u>
June 5, 2008	RFP issued
May 12, 2008	Written inquiries due
May 13, 2008	Last Addendum (if necessary)
May 19, 2008 @ 2:00 p.m.	Proposals due
June 23, 2008 (estimated)	Decision on feasibility of proposals
June 19, 2008 (estimated)	Submit additional information / Meeting for invited proposing companies
July 1, 2008 (estimated)	Contract start date

H. **FOUR** copies of your proposal should be sent to the following address:

Dane County Solid Waste Department
Attention: John Welch
1919 Alliant Energy Center Way
Madison, WI 53713

- I. Information regarding this project may be obtained from John Welch, Project Manager, 608/516-4145. Proposers must submit all questions in writing by May 12, 2008 to the following email address: welch@co.dane.wi.us. All responses to questions will be posted on the Dane County web site, www.countyofdane.com/pwht/bid/logon.aspx, in the form of Addenda.
- J. Proposers may download an electronic copy of the RFP from the Dane County web site, www.countyofdane.com/pwht/bid/logon.aspx. This should be done to best conform to proposal requirements. If RFP documents are obtained from the Dane County web site, proposing company is responsible to check back regularly at the web site for Addenda.
- K. **All Proposals must be submitted by 2:00 P.M., Thursday, June 19, 2008.**
- L. Dane County reserves the right to accept or reject any Proposal submitted.
- M. Proposals will be received and reviewed by Dane County. Proposals must be submitted to Dane County by 2:00 pm, June 19, 2008. Information submitted will allow Dane County to determine if shingles can be recycled economically. Upon completing the review of proposals, Dane County will inform respondents of the status of their proposal. Proposers whose proposals are determined to be feasible by Dane County may be asked to submit more detailed information either in writing or in a meeting with Dane County and their technical representatives.
- O. Dane County will assess all proposals to determine which proposals are economical, innovative, and viable options for utilizing the shingles from the Rodefild Landfill. The assessment will be based primarily on costs, but it will also take into account non-price factors, such as business model and proposed contract terms.
- N. Dane County reserves the right, without qualification and in its sole discretion, to reject any and/or all proposals or to waive any informality, technicality or deficiency in proposals received. Dane County reserves the right to consider proposals or alternatives outside of this solicitation. In addition, Dane County reserves the right, in its sole discretion, to modify or waive any of the criteria contained herein and/or the process described herein. Those who submit proposals agree to do so without recourse against Dane County for either rejection or failure to execute a contract for any reason.

- O. Dane County reserves the right to negotiate an Agreement after the successful firm is selected. The commencement of negotiations between any proposer and Dane County does not create or imply any commitment by Dane County to enter into an agreement with that proposer. Selection will be based only on the proposal submitted and subsequent interviews / requested information. Therefore, the proposals must be complete. Submission of a proposal shall constitute a valid offer.

- P. If Dane County chooses to negotiate an Agreement, the successful bidder will be required to execute an agreement with Dane County for the collection of the shingles. The collection will be based on a type of transaction in which the contractor is obligated to collect all shingles stored at the Rodefild Landfill during the applicable period set forth in the Agreement. Final terms of contract will be negotiated between Dane County and successful proposer.

- Q. Dane County is an Equal Opportunity Employer.

Scope of Proposal and Background Information

A. Background

On June 14, 2005 Governor Doyle created the Governor's Task Force on Waste Materials and Recovery and Disposal. One of the main directives of this task force was to study and recommend ways that Wisconsin can minimize the generation of waste materials. During December 2006, the Task Force released its recommendations for statewide regulatory and legislative review and consideration. One of the Task Force recommendations was to "Promote Effective Resource Recycling and Recovery" in our state. One of the recycling initiatives identified by the Task Force was to focus on the estimated 1.4 million tons of Construction and Demolition (C & D) debris that is annually disposed of in our state landfills. This C & D waste stream represents about 28% of Wisconsin's municipal solid waste component. Asphalt shingles represent about 30% of the C & D waste stream, as measured by weight. It is estimated that Wisconsin generates approximately 300,000 to 400,000 tons of residential asphalt shingles annually. It is estimated that Dane County generates approximately 15,000 to 20,000 tons of residential asphalt shingles each year. It would be the goal of Dane County to recycle all residential asphalt shingles to the greatest extent possible. Benefits to recycling asphalt shingles include preserving airspace in the landfill, reducing dependency on fossil fuels, reducing green house gases, and promoting green building initiatives by beneficially reusing the asphalt shingles in marketable products.

B. Summary of Request for Proposals

Dane County Solid Waste Department requests proposals from qualified contractors to provide recycling services and beneficial reuse for residential tear-off asphalt shingles that are currently brought to the Dane County Rodefild Landfill, located at 7102 U.S. Highway 12 & 18, Madison, WI. Qualified contractors shall submit a plan explaining their approach to collection, storage, and recycling of residential tear-off asphalt shingles, which are currently disposed of at the Dane County Landfill. There is room on the landfill grounds to set up a shingle collection location near the offices and the current tire collection location. Dane County is proposing that the County will obtain a DNR permit to become a non-containerized collector for residential tear-off-shingles. Qualified contractors shall provide a statement of qualifications, and a detailed proposal outlining all phases of the collection, storage, and beneficial reuse of the shingles.

Proposals must clearly address two separate criteria; 1) The proposed costs to Dane County for the shingles in \$/ton or \$/ton with shipping costs indexed to the federal mileage reimbursement rate or diesel prices. Proposers may also propose separate pricing for sorted shingles and non-sorted shingles. The second criteria that your proposal should address is: 2) Your conditions for accepting and purchasing the shingles, including quality, quantity, delivery means, and any proposed alternatives.

Proposals must be submitted to Dane County by 2:00 pm, June 19, 2008. Dane County intends to respond to all proposers as to the feasibility of their proposal by June 23, 2008.

Respondents' proposals that are reviewed favorably by Dane County may be asked to interview or asked to provide more detailed information. Dane County acknowledges that many different types and forms of contractual agreements can be structured to meet this Request for Proposal (RFP) and welcomes bidder creativity and flexibility.

EXHIBIT 1 – Shingle Acceptance Location, Use and Price

Facility location (complete physical address): _____

Intended use of shingles:

Quality Requirements of Shingles:

Earliest shingle acceptance date: _____

Yearly seasonal acceptance dates: _____

Shingle utilization capacity: _____

Cost in \$/ton: _____ with an annual escalation factor of _____%

and/or

Cost in \$/ton with shipping costs indexed to the federal mileage reimbursement rate or diesel prices. _____ \$/ton and _____% of federal mileage reimbursement rate.

Renewable Energy Credit \$/ton: _____

Proposed contract term _____

EXHIBIT 2 - Proposer Qualifications

Organization name: _____

Type of firm (circle one): Corporation, Sole Proprietor, Partnership, Other (Describe below) _____

If incorporated, State of incorporation: _____ Date of incorporation: _____

Parent Corporation or Other Affiliates:

Name: _____

Address: _____

Type of Relationship: _____

Current unsecured debt rating: _____

Address for mail delivery:

Address for courier delivery:

Primary and Secondary Contacts:

Name: _____

Name: _____

Title: _____

Title: _____

Phone: _____

Phone: _____

Fax: _____

Fax: _____

EXHIBIT 3 - Financial Information

1. Are there any past, current, threatened or proposed lawsuits related to your land, biomethane utilization facilities or your ability to accept biomethane under the present proposal ?

If yes, please explain: _____

2. Has your company/organization or any of the principals ever declared bankruptcy? _____

If yes, please explain: _____

3. Please provide credit references:

Institution: _____	Institution: _____
Address: _____	Address: _____
Contact: _____	Contact: _____
Phone Number: _____	Phone Number: _____

Provide a copy of your most recent audited financial statements including balance sheet, income statement and statement of cash flows (if unavailable, please provide a current listing of assets, liabilities and cash flow and a current profit and loss statement that is closely related to the operations of your facility(s)).