



# DANE COUNTY DEPARTMENT of PUBLIC WORKS, HIGHWAY and TRANSPORTATION

County Executive  
Joseph T. Parisi

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Commissioner / Director  
Gerald J. Mandli

July 18, 2017

**ATTENTION ALL REQUEST FOR PROPOSAL (RFP) HOLDERS**  
**RFP NO. 317025 - ADDENDUM NO. 1**  
**PROFESSIONAL ENGINEERING SERVICES FOR BIOGAS FACILITY**  
**DANE COUNTY LANDFILL SITE #2**  
**7102 U.S. HIGHWAY 12 & 18**  
**MADISON, WISCONSIN**

**PROPOSALS DUE: TUESDAY, AUGUST 1, 2017, 2:00 PM.**  
**DUE DATE AND TIME ARE CHANGED BY THIS ADDENDUM**

This Addendum is issued to modify, explain or clarify the original Request for Proposal (RFP) and is hereby made a part of the RFP. **Proposers must acknowledge this addendum on the Addendum form and submit with Proposal as outlined in RFP Cover Letter.**

**PLEASE MAKE THE FOLLOWING CHANGES:**

**1. Requested Services and Business Information**

a. Section 1 – General Information:

Dane County has selected a Vendor and started contract negotiations.

Base Proposal – Part 1: Design office and storage building for biogas facility, including necessary infrastructure for office and storage building, and overall project civil site design as outlined below in Table 1 – Revised.

Table 1 – Revised. Biogas Facility Work for Base Proposal

Task	A/E	Vendor	Dane County
Air permitting and landfill plan of operation modifications.			X
Surface water and erosion control permitting.	X		
All other building and site permitting required for construction in addition to those listed above. Note, this is within City of Madison limits.	X		
Design and procurement of biogas cleaning system. Note, a building is NOT required for system due to containerized units.		X	
Design and installation of foundation under biogas cleaning system.		X	

Design and installation of utilities from main up to and within the biogas cleaning system.		X	
Office and storage building design including, but not limited to, structural system, wall and roofing systems, HVAC, electrical, lighting, life safety systems, etc..  Note, this building will have a maximum footprint of 3,000 square feet and will not contain restroom facilities.	X		
All civil site design including, but not limited to, site grading, stormwater design, erosion control, fencing, access roads, etc.	X		
Prepare Construction Documents, including plans and specifications.	X		
Standard RFB front end documents.			X

b. Section 7 – Timetable

**DATE**

June 27, 2017  
July 13, 2017 - 10:00 a.m.  
July 24, 2017- 2:00 p.m.  
July 25, 2017  
August 1, 2017 - 2:00 p.m.  
August 10, 2017 (estimated)  
  
August 16, 2017 (estimated)  
September 18, 2017 (estimated)  
October 20, 2017 (estimated)  
November 10, 2017 (estimated)  
November 21, 2017 (estimated)  
January 9, 2018 (estimated)  
March 1, 2018 (estimated)

**EVENT**

RFP issued  
Site tour  
Written inquiries due  
Addendum (if necessary)  
Proposals due  
Oral presentations / interviews for invited proposing companies (if necessary)  
Notification of intent to award sent out  
Contract start date  
Design Development Documents due  
Construction Documents due  
RFB letting for construction  
RFB due date  
Construction Start Date

Note: Under City of Madison zoning for this property, “any future building less than 3,000 square feet in gross floor area may be approved as a minor alteration following a recommendation by the district alder and approval by the Urban Design Commission or its secretary and the Director of the Planning Division”. For the purposes of this RFP, proposing firms should assume that all aspects of this project will meet these requirements for approval by the City as a minor alteration.

c. Section 3 – Proposal Content, Paragraph 8:

**SHALL READ:**

List three (3) fees for services.

- a. Stated as fixed fee for Base Proposal;
- b. Stated as fixed fee for Base Proposal and Alternate Proposal No. 1; or
- c. Stated as fixed fee for Alternate Proposal No. 1.

**2. Figure 1 – Site Map**

Remove Figure 1; replace with new Figure 1, issued with this Addendum. The revised figure is marked “Addendum No. 1”. The new figure has been revised as follows:

Included potential locations for off-loading station for additional biogas sources. Dane County will entertain alternate locations.

**Enclosures**

Figure 1 – Site Map, Revised 7/17/17

Receipt of the following addenda and inclusion of their provisions in this Proposal is hereby acknowledged:

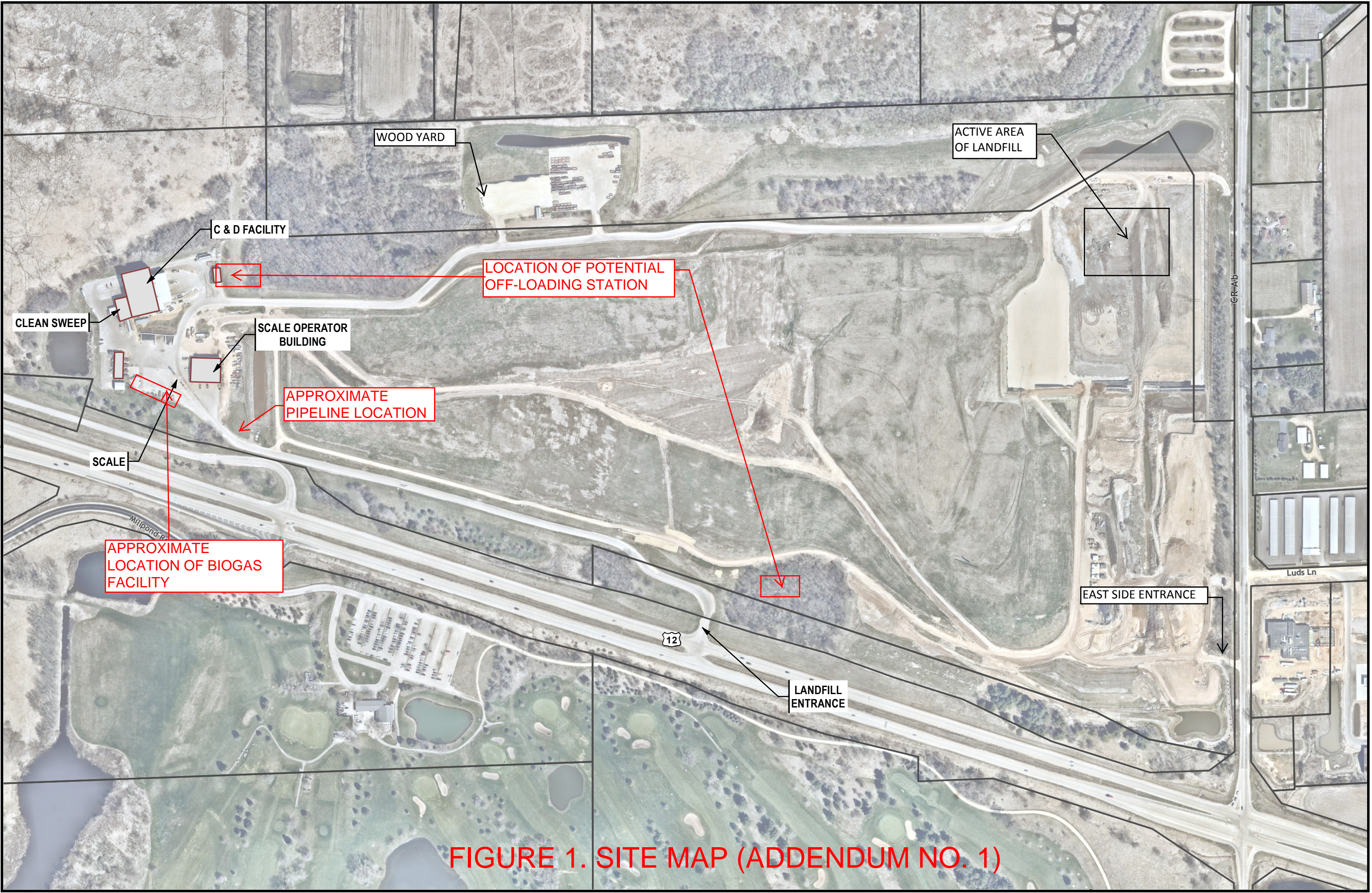
Addendum No(s). \_\_\_\_\_ through \_\_\_\_\_

Dated \_\_\_\_\_

Signature \_\_\_\_\_

If any additional information about this Addendum is needed, please contact John Welch at (608) 516-4154, or [Welch@countyofdane.com](mailto:Welch@countyofdane.com).





**FIGURE 1. SITE MAP (ADDENDUM NO. 1)**