



**DANE COUNTY DEPT. OF  
ADMINISTRATION, PUBLIC  
WORKS DIVISION**

1919 Alliant Energy Center Way  
Madison, Wisconsin 53713  
Office: 608/266-4018 ♦ Fax: 608/267-1533  
Public Works Engineering Division

# ADDENDUM

February 17, 2022

**ATTENTION ALL REQUEST FOR PROPOSALS (RFP) HOLDERS**

**RFP NO. 322003 - ADDENDUM NO. 1**

**LAKE ACCESSIBILITY AND STORMWATER CONTROL IMPROVEMENTS  
BABCOCK COUNTY PARK**

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**PROPOSALS DUE: TUESDAY, FEBRUARY 22, 2022, 2:00 PM. DUE DATE AND  
TIME ARE NOT CHANGED BY THIS ADDENDUM.**

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This Addendum is issued to modify, explain or clarify the original Request for Proposal (RFP) and is hereby made a part of the RFP. Please attach this Addendum to the RFP.

**PLEASE MAKE THE FOLLOWING CHANGES:**

**1. Section 00 42 13 - Proposal Form**

Add the Proposal Form, included with this addendum, to the RFP and submit completed form with Proposal.

**2. Section 00 73 11 - Fair Labor Practices**

Add the Fair Labor Practices Form, included with this addendum, to the RFP and submit completed form with Proposal.

**PLEASE NOTE THE FOLLOWING CONSULTANT SUBMITTED QUESTIONS:**

**Q1:** Lighting efforts are replacement of the 2 existing light poles?

**A1:** Dane County will provide manufacturer/model number for proposed light poles and fixtures for inclusion in technical specifications. Exact replacement number to be determined, no new parking lot lights are anticipated.

**Q2:** Dane County will contract directly with a geotechnical firm for any necessary work?

**A2:** Correct.

**Q3:** Dane County has access to archaeological review data. No archaeological work is included in this proposal?

**A3:** Correct.

**Q4:** No bathometric survey is included in this proposal?

**A4:** Correct.

- Q5:** Sheriff's storage building and mooring pier extras will be completed through a separate contract. This project will provide a location in the site design for the building and pier will accommodate future covered storage or other improvements?
- A5:** Correct.
- Q6:** Will Dane County contract separately for a wetland survey or should those efforts be included in the proposal?
- A6:** Dane County will contract separately for a wetland delineation.
- Q7:** Should any easement documents, plat, or real estate efforts be included in the proposal for potential changes to the Camp Leonard Road cul-de-sac?
- A7:** No, if any real estate effort is necessary it will be done through a contract amendment.
- Q8:** 2.B.1) - What are the limits of the parcel and ROW boundaries survey efforts? It appears that 7 parcels and the Camp Leonard Road ROW are within the survey boundary shown on Exhibit 2. Should efforts include property iron searches and potentially re-establishing boundaries for missing pins be included for the 7 parcels and Camp Leonard Road ROW?
- A8:** All of the proposed improvements are interior and lakeshore areas of the park, it is not anticipated to be necessary to re-establish exterior perimeter parcel boundaries. If it becomes necessary, it will be done through a contract amendment.
- Q9:** Please confirm that all trees larger than 2" should be surveyed individually. As a cost savings measure, could consider completing this survey after the conceptual site development plan is final and/or having Dane County staff mark trees to survey that are desirable to remain. The dense trees and vegetation along the southern border of the survey boundary shown on Exhibit 2 may be avoided by the project.
- A9:** Individual tree survey work is limited to individual trees 6" diameter and larger. Only perimeter boundaries of brushy areas and tree groupings is necessary.
- Q10:** 2.B.2) Is a Summary and Study required for this project?
- A10:** No.
- Q11:** 2.B.3) Is a construction cost estimate required during the survey phase prior to the concept plan development?
- A11:** No.
- Q12:** 2.D.7) County staff mentioned alternatives for the new driveway to the new accessible parking lot during the site tour. It also appears that alternatives for stormwater management will be needed based on the steep slopes in the stormwater management areas noted on the Conceptual Site Development Plan. Are there other alternatives evaluations that are anticipated?
- A12:** Retaining walls are anticipated to be needed to address steep slopes at proposed storm water receiving areas.
- Q13:** 2.D.8) Are cut sheets available for the current lights? Does Dane County have a preference for proposed lights?
- A13:** Dane County will provide manufacturer/model number for proposed light poles and fixtures for inclusion in technical specifications. Exact replacement number to be determined, no new parking lot lights are anticipated.
- Q14:** 2.D.9) seems similar to the 2.E.9) a. 30% deliverable in the Construction Documents Phase. Are these separate efforts or will they be combined?
- A14:** Combined.
- Q15:** 2.D.10) Is a Design Report required for this project?

- A15:** No.
- Q16:** 2.E.4) a.(4)(a) Coordination with the Town of Dunn for potential modifications to the cul-de-sac were discussed at the site tour. Does the town, or other (non-permitting) agencies have other jurisdictional interests in the project that we should be aware of?
- A16:** Dane County will provide all Town/Agency coordination for cul de sac modifications if deemed necessary.
- Q17:** 2.E.9) c.(12) We anticipate a DNR Pier, Dock and Wharf individual permit may be required for some of the piers. Should these be included in the permitting efforts, or will Dane County be responsible for these?
- A17:** All necessary permits should be included for permitting efforts.
- Q18:** 2.E.9) c.(12) Will the Village of McFarland complete plan reviews? Is there any other involvement anticipated from the Village of McFarland?
- A18:** Dane County will provide all necessary Village coordination and plan reviews.
- Q19:** 2.G.3) Will Dane County contract directly with testing company?
- A19:** If necessary, yes.
- Q20:** What is the County's overall budget for this project and is there a current design budget?
- A20:** There is not a design budget, funding for design is coming out of a general accessible shore improvement account that is set up to improve access to the water Countywide. The overall project cost will be determined through this planning process and is anticipated to then be used to make a capital budget request for the 2023 budget.
- Q21:** Can you clarify what is anticipated for paddle craft launches? I think the exhibit at the on-site meeting was different than the RFP exhibit.
- A21:** Kayak or "paddle craft" launches are not included in the scope of this project.
- Q22:** Is the dredging of the channel happening in 2022?
- A22:** Currently planned for fall of 2022.
- Q23:** 2.B.3; could confirm you that you would like a cost estimate during the survey phase?
- A23:** No.
- Q24:** 2.D.6; could you confirm which items at the site are to be evaluated for re-use?
- A24:** None.
- Q25:** 2.E.9.c(X); do you anticipate assistance with WDNR permitting?
- A25:** Preparing WDNR permits should be included in the proposal.
- Q26:** 2.F.4 and 2.F.5; please confirm that this will be rebid if bid is more than 5% from OPC?
- A26:** This decision would be made after bids are received.
- Q27:** 2.G(X); is construction staking desired/required or to be completed by contractor?
- A27:** Proposal should include: Provide up to four (4) on-site survey field visits to stake elevations and layout of proposed improvements.
- Q28:** 2.G.8; are there any applications for energy incentive programs anticipated?
- A28:** No.

If any additional information about this Addendum is needed, please contact Ryan Shore at 608/445-0109, shore@countyofdane.com.

Sincerely,

*Ryan L Shore*

Project Manager

Enclosures:

Proposal Form

Fair Labor Practices Certification Form



Department of Administration  
**Public Works Engineering Division**

608/266-4018

Greg Brockmeyer, P.E.  
**Director**

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[https://pwht.countyofdane.com/public\\_works.aspx#engineering](https://pwht.countyofdane.com/public_works.aspx#engineering)

SECTION 00 42 13

PROPOSAL FORM

**PROPOSAL NO. 322003**

**PROJECT: LAKE ACCESSIBILITY AND STORMWATER CONTROL IMPROVEMENTS  
BABCOCK COUNTY PARK**

The undersigned, submitting this Proposal, hereby agrees with all terms, conditions and requirements of the above referenced Request for Proposals, and declares that the attached Proposal and pricing are in conformity therewith.

**SIGNATURE:** \_\_\_\_\_

(Proposal is invalid without signature)

Print or Type Name: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

Email Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Receipt of the following addenda and inclusion of their provisions in this Proposal is hereby acknowledged:

Addendum No(s). \_\_\_\_\_ through \_\_\_\_\_

Dated \_\_\_\_\_

All Proposers are strongly encouraged to be a registered vendor with Dane County. Registering allows vendors an opportunity to receive notifications for RFPs & RFBs issued by the County and provides the County with up-to-date company contact information. Complete a new form or renewal online at:

[danepurchasing.com/Account/Login?](http://danepurchasing.com/Account/Login?)

SECTION 00 73 11

FAIR LABOR PRACTICES CERTIFICATION

The undersigned, for and on behalf of the BIDDER, APPLICANT or PROPOSER named herein, certifies as follows:

A. That he or she is an officer or duly authorized agent of the above-referenced BIDDER, APPLICANT or PROPOSER, which has a submitted a bid, application or proposal for a contract or agreement with the county of Dane.

B. That BIDDER, APPLICANT or PROPOSER has (check one):

\_\_\_\_\_ not been found by the National Labor Relations Board (“NLRB”) or the Wisconsin Employment Relations Commission (“WERC”) to have violated any statute or regulation regarding labor standards or relations in the seven years prior to the signature date of this Certification.

\_\_\_\_\_ been found by the National Labor Relations Board (“NLRB”) or the Wisconsin Employment Relations Commission (“WERC”) to have violated any statute or regulation regarding labor standards or relations in the seven years prior to the signature date of this Certification.

\_\_\_\_\_  
Officer or Authorized Agent Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed or Typed Name and Title

\_\_\_\_\_  
Printed or Typed Business Name

**NOTE:** You can find information regarding the violations described above at: [www.nlr.gov](http://www.nlr.gov) and [werc.wi.gov](http://werc.wi.gov).

For reference, Dane County Ordinance 25.09 is as follows:

(1) BIDDER RESPONSIBILITY. (a) Any bid, application or proposal for any contract with the county, including public works contracts regulated under chapter 40, shall include a certification indicating whether the bidder has been found by the National Labor Relations Board (NLRB) or the Wisconsin Employment Relations Committee (WERC) to have violated any statute or regulation regarding labor standards or relations within the last seven years. The Controller shall investigate any such finding and make a recommendation to the committee, which shall determine whether the conduct resulting in the finding affects the bidder’s responsibility to perform the contract.

**If you indicated that the NLRB or WERC have found you to have such a violation, you must include copies of any relevant information regarding such violation with your proposal, bid or application.**

Include this completed Certification with your bid, application or proposal.

END OF SECTION