

DANE COUNTY DEPARTMENT OF PUBLIC WORKS,
HIGHWAY AND TRANSPORTATION

PUBLIC WORKS DIVISION
1919 ALLIANT ENERGY CENTER WAY
MADISON, WISCONSIN 53713

**REQUEST FOR PROPOSALS NO. 311032
COLISEUM FALL PROTECTION UPGRADE
THE VETERANS MEMORIAL COLISEUM
1919 ALLIANT ENERGY CENTER WAY
MADISON, WISCONSIN**

Due Date / Time: **Tuesday, January 10, 2012 / 2:00 P.M.**

Location: **PUBLIC WORKS OFFICE**

Performance / Payment Bond: **100% OF CONTRACT AMOUNT**

Bid Bond: **5% of Bid Amount**

FOR INFORMATION ON THIS REQUEST FOR PROPOSALS, PLEASE CONTACT:

ROB NEBEL, ASSISTANT PUBLIC WORKS DIRECTOR
TELEPHONE NO.: 608/267-0119
FAX NO.: 608/267-1533
E-MAIL: NEBEL@COUNTYOFDANE.COM

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LEGAL NOTICE

INVITATION TO PROPOSE

Dane County Public Works, Highway & Transportation Department, 1919 Alliant Energy Center Way, Madison, WI 53713, will receive sealed Proposals until:

2:00 P.M., TUESDAY, JANUARY 10, 2012

REQUEST FOR PROPOSALS NO. 311032

COLISEUM FALL PROTECTION UPGRADE

**VETERANS MEMORIAL COLISEUM
1919 ALLIANT ENERGY CENTER WAY
MADISON, WISCONSIN 53713**

Submit a proposal for design, provision of materials, and installation of a turn key fall protection system to facilitate riggers working in the ceiling of Veterans Memorial Coliseum.

A Request for Proposal package may be obtained at Dane County Public Works, Highway & Transportation Dept., 1919 Alliant Energy Center Way, Madison, WI 53713, by calling 608-266-4018, or downloading it from www.danepurchasing.com/rfps.aspx. Call Tyler Hoehn at 608-219-6339 for additional information.

A mandatory vendor conference is scheduled for Thursday, December 15, 2011 at 8:00 a.m. at the Administration Building, 1919 Alliant Energy Center Way, Madison, WI 53713 in the Public Works Conference Room.

All Proposers must be a registered vendor with Dane County and pay an annual registration fee before proposal opening date and time listed above. Complete Vendor Registration Form at www.danepurchasing.com or obtain one by calling 608-266-4131.

PUBLISH: DECEMBER 8 & 15, 2011 – WISCONSIN STATE JOURNAL

DECEMBER 8 & 15, 2011 – THE DAILY REPORTER



SIGNATURE PAGE

County of Dane
 DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
 Room 425, City-County Building
 210 Martin Luther King, Jr. Blvd.
 Madison, Wisconsin 53703
 (608) 266-4131

COMMODITY / SERVICE: Coliseum Fall Protection Upgrade			
REQUEST FOR PROPOSAL NO.: 311032	PROPOSAL DUE DATE: 1/10/2011	BID BOND: 5%	PERFORMANCE BOND: 100%
Receipt of the following addenda and inclusion of their provisions in this Proposal is hereby acknowledged:			
Addendum No(s):		through	Dated:
PROPOSAL INVALID WITHOUT SIGNATURE THE UNDERSIGNED, SUBMITTING THIS PROPOSAL, HEREBY AGREES WITH ALL TERMS, CONDITIONS AND REQUIREMENTS OF THE ABOVE REFERENCED REQUEST FOR PROPOSAL, AND DECLARES THAT THE ATTACHED PROPOSAL AND PRICING ARE IN CONFORMITY THEREWITH.			
SIGNATURE OF PROPOSER REQUIRED: (Do Not Type or Print)		DATE:	
SUBMITTED BY: (Typed Name)		TELEPHONE: (Include Area Code)	
COMPANY NAME:			
ADDRESS: (Street, City, State, Zip Code)			

CONTRACT COMPLIANCE PROGRAM WORKSHEET

- A. Dane County has an established Contract Compliance Program that encourages targeted groups identified below to do business with Dane County, and requires Dane County to actively solicit bids from these businesses.
- B. Information from your response to this worksheet will be entered in the Purchasing Division's Advanced Procurement Systems database to provide data that will be valuable to Dane County's Contract Compliance Program as well as establishing computerized bidder lists for future solicitations. All vendors will be added to the database whether or not they qualify as a targeted business.
- C. **Contract Compliance Program:** Following are abbreviated definitions of ethnic and group codes used by Contract Compliance Program. See reverse side for full definitions:
 - 1. DBE Disadvantaged Business Enterprise
 - 2. MBE Minority Business Enterprise
 - 3. WBE Women Business Enterprise
 - 4. ESB Emerging Small Business
- D. Please select category / categories that best describe your business by marking letter for each column in box provided at bottom of column:

<input type="checkbox"/> D	DBE	<input type="checkbox"/> B	African American	<input type="checkbox"/> L	Male	<input type="checkbox"/> E	ESB
<input type="checkbox"/> M	MBE	<input type="checkbox"/> H	Hispanic American	<input type="checkbox"/> F	Female		
<input type="checkbox"/> W	WBE	<input type="checkbox"/> N	Native American / American Indian				
		<input type="checkbox"/> A	Asian Pacific American				
		<input type="checkbox"/> I	Asian-Indian American				
↓		↓		↓		↓	
<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	

- E. I hereby certify that all of the above information given is true. If no category / categories are marked, I do not meet the requirements for any of the targeted groups.

Signature: _____ Date: _____

DANE COUNTY CONTRACT COMPLIANCE PROGRAM DEFINITIONS

- A. Disadvantaged Business Enterprise (DBE):** A small business concern:
1. Which is at least fifty-one percent (51%) owned by one or more socially and economically disadvantaged individuals, or in the case of any publicly owned business, at least fifty-one percent (51%) of the stock of which is owned by one or more socially and economically disadvantaged individuals; and
 2. Whose management and daily business operations are controlled by one or more of the socially and economically disadvantaged individuals who own it.
 3. Socially and Economically Disadvantaged Individuals:
 - a) Any person having a current Section 8 (a) Certification from the Small Business Administration is considered socially and economically disadvantaged.
 - b) Individuals who are citizens of the United States (of lawfully permanent residents) are socially and economically disadvantaged:
 - 1) Women;
 - 2) Black Americans, which includes persons having origins in any of the black racial groups of Africa;
 - 3) Hispanic Americans, which includes persons of Mexican, Puerto Rican, Cuban, Central, or South American, or other Spanish or Portuguese culture or origin, regardless of race;
 - 4) Native Americans, which includes persons who are American Indians, Eskimos, Aleuts, or Native Hawaiians;
 - 5) Asian-Pacific Americans, which includes persons whose origins are from Burma, Thailand, Malaysian, Indonesia, Singapore, Brunei, Japan, China, Taiwan, Laos, Cambodia, the Philippines, Samoa, Guam, the U.S. Trust territories of the Pacific Islands (Republic of Palau), Republic of the Marshall Islands, Federated States of Micronesia, or the Commonwealth of the Northern Mariana Islands; and
 - 6) Asian-Indian Americans, which includes persons whose origins are from India, Pakistan, Bangladesh, Sri Lanka, Bhutan, the Maldives Islands, or Nepal.
- B. Minority Business Enterprise (MBE):** A minority person(s) owned and controlled independent and valid business concern. A minority person(s) must own fifty-one percent (51%) of the business and must control the management daily operation of the business.
- C. Women Owned Enterprise (WBE):** A woman or women owned and controlled independent and valid business concern. A woman or women must own fifty-one percent (51%) of the business and must control the management daily operation of the business.
- D. Emerging Small Business (ESB):**
1. An independent business concern that has been in business for at least one (1) year.
 2. Business is located in the State of Wisconsin.
 3. Business is comprised of less than twenty-five (25) employees.
 4. Business must not have gross sales in excess of three million over the past three (3) years.
 5. Business does not have a history of failing to complete projects.

THIS PAGE IS FOR PROPOSERS' REFERENCE AND NEED NOT BE SUBMITTED WITH PROPOSAL.

PROPOSERS SHOULD BE AWARE OF THE FOLLOWING:

DANE COUNTY VENDOR REGISTRATION PROGRAM

Any person proposing on any County contract must be registered with the Dane County Purchasing Division & pay an annual registration fee. A contract will not be awarded to an unregistered vendor. Complete a Vendor Registration Form at:
www.danepurchasing.com/registration
or obtain one by calling 608/266-4131.

EQUAL BENEFITS REQUIREMENT

By submitting a Proposal, the contractor / consultant acknowledges that a condition of this contract is to provide equal benefits as required by Dane County Code of Ordinances Chapter 25.016. Contractor / Consultant shall provide equal benefits as required by that Ordinance to all required employees during the term of the contract. For more information: www.danepurchasing.com/partner_benefit.aspx

FAIR LABOR PRACTICES CERTIFICATION

The undersigned, for and on behalf of the BIDDER, APPLICANT or PROPOSER named herein, certifies as follows:

A. That he or she is an officer or duly authorized agent of the above-referenced BIDDER, APPLICANT or PROPOSER, which has submitted a proposal, bid or application for a contract with the county of Dane.

B. That BIDDER, APPLICANT or PROPOSER has (check one):

_____ not been found by the National Labor Relations Board (“NLRB”) or the Wisconsin Employment Relations Commission (“WERC”) to have violated any statute or regulation regarding labor standards or relations in the seven years prior to the signature date of this Certification.

_____ been found by the National Labor Relations Board (“NLRB”) or the Wisconsin Employment Relations Commission (“WERC”) to have violated any statute or regulation regarding labor standards or relations in the seven years prior to the signature date of this Certification.

Officer or Authorized Agent Signature

Date

Printed or Typed Name and Title

Printed or Typed Business Name

NOTE: You can find information regarding the violations described above at: www.nlr.gov and werc.wi.gov.

For reference, Dane County Ordinance 25.11(28)(a) is as follows:

(28) BIDDER RESPONSIBILITY. (a) Any bid, application or proposal for any contract with the county, including public works contracts regulated under chapter 40, shall include a certification indicating whether the bidder has been found by the National Labor Relations Board (NLRB) or the Wisconsin Employment Relations Committee (WERC) to have violated any statute or regulation regarding labor standards or relations within the last seven years. The purchasing manager shall investigate any such finding and make a recommendation to the committee, which shall determine whether the conduct resulting in the finding affects the bidder’s responsibility to perform the contract.

If you indicated that the NLRB or WERC have found you to have such a violation, you must include copies of any relevant information regarding such violation with your proposal, bid or application.

REQUESTED SERVICES AND BUSINESS INFORMATION

1. General Information

A. Introduction

1. The purpose of this document is to provide interested parties with information to enable them to prepare and submit a proposal to design, provide materials, and install a turn key fall protection system to facilitate riggers working in the Veterans Memorial Coliseum.
2. The County intends to use the results of this process to award a contract for the products and or services stated above.
3. The contract resulting from this RFP will be administered by Dane County Public Works.
4. The contract administrator will be Rob Nebel, Dane County Public Works Director or his designee.
5. This Request for Proposal (RFP) is issued on behalf of Dane County Department of Public Works, which is the sole point of contact for the County during the procurement process.

B. Scope of the Project

1. Project Description: The Alliant Energy Center is seeking a permanent system of continuous overhead anchorage points that will allow riggers and climbers to work and move safely within a 100' x 110' area represented in the drawing attached (Diagram A). In addition sufficient temporary, moveable anchorage points will need to be supplied to service the needs of up to four rigger/climbers in the event they need to move outside the permanent safety grid. No less than three vertical ladders will need to be provided for the purpose of accessing the anchorage grid from the building catwalk. Ladders will be equipped with continuous fall protection devices. The project will include OSHA compliant harnesses, tethers, and other such personal safety equipment needed for up to twelve workers to be aloft at one time.
2. Objectives: To obtain an OSHA, ANSI, federal, state, and local governing applicable code compliant fall arrest system that will assure the ability of riggers working in the ceiling of the Veterans Memorial Coliseum building to have proper fall projection while on the job. It is the goal to have a system that is effective and efficient for the workers while meeting all the requirements for a safe working environment.
3. Needs: The Alliant Energy Center needs a professional analysis of the protection area that will result in a design specification for the fall arrest system described above. This will be followed by the timely and correct construction and installation of the system inside the Coliseum Building. Because the system is visible to the centers customers and clients it should be as unobtrusive and or esthetically pleasing as possible. It is important that the system be user friendly and even enhance the work efficiency where possible. The work needs to be completed within 60 working days from the award of the contract, not including occupied days as described below.
4. Current Operations: The Coliseum Building is currently contracted to specific users on specific dates and times. All work must be scheduled so as not to interrupt the building schedule. A calendar of occupied days when work cannot be performed will be presented upon award of a contract. In addition to the existing commitments, it is possible that other dates could be added to the schedule with advanced notice. Any work that is done with regards to this project must not hinder the current rigging system and cause that system to be in a situation that is unusable

or unsafe and limiting the work that must be completed for any upcoming Coliseum event.

C. Definitions

The following definitions are used throughout the RFP.

1. County means Dane County
2. County Agency means Department/Division utilizing the service or product
3. Proposer/Vendor means a firm submitting a proposal in response to this RFP
4. Contractor means proposer awarded the contract

D. Clarification of the specifications

1. All inquiries concerning this RFP must be directed to the person indicated on the cover page of the RFP Document. (electronic mail is the preferred method)
2. Any questions concerning this RFP must be submitted in writing by mail, fax or e-mail on or before the stated date on the **Calendar of Events** (see Section 1.F.1. of RSBI)
3. Proposers are expected to raise any questions, exceptions, or additions they have concerning the RFP document at this point in the RFP process. If a proposer discovers any significant ambiguity, error, conflict, discrepancy, omission, or other deficiency in this RFP, the proposer should immediately notify the contact person of such error and request modification or clarification of the RFP document.

Mailing Address:

Dane County Department of Public Works

Attn: Rob Nebel

1919 Alliant Energy Center Way

Madison, Wisconsin 53713

4. Proposers are prohibited from communicating directly with any employee of Dane County, except as described herein. No County employee or representative other than those individuals listed as County contacts in this RFP is authorized to provide any information or respond to any question or inquiry concerning this RFP.

E. Addendums and /or Revisions

1. In the event that it becomes necessary to provide additional clarifying data or information, or to revise any part of this RFP, revisions/amendments and/or supplements will be posted as addendum(s) on the Dane County Department of Public Works web site at www.countyofdane.com/pwht/bid/.
2. It shall be the responsibility of the proposers to regularly monitor the Dane County Department of Public Works web site for any such postings. Proposers must acknowledge the receipt / review of any addendum(s) at the top of the RFP Cover Page /Signature Affidavit.
3. Each proposal shall stipulate that it is predicated upon the terms and conditions of this RFP and any supplements or revisions thereof.

F. Calendar of Events

1. Listed below are specific and estimated dates and times of actions related to this RFP. The actions with specific dates must be completed as indicated unless otherwise changed by the County. In the event that the County finds it necessary to change any of the specific dates and times in the calendar of events listed below, it will do so by issuing an addendum to this RFP and posting such addendum on the Dane County Department of Public Works web site at www.countyofdane.com/pwht/bid/. There may or may not be a formal notification issued for changes in the estimated dates and times.

DATE EVENT

12/08/11	RFP issued
12/15/11	Vendor conference (8:00 a.m. Central Time)
12/29/11	Last day for submitting written inquiries (2:00 p.m. Central Time)
1/3/12	Supplements or revisions to the RFP posted on the Dane County Department of Public Works website at www.countyofdane.com/pwht/bid/
1/10/12	Proposals due from vendors (2:00 p.m. Central Time)
1/17/12	Oral presentations by invited vendors (estimated) (If deemed necessary)
1/24/12	Notification of intent to award sent to vendors (estimated)
2/20/12	Contract start date (estimated)
5/31/12	Contract complete (estimated)

G. Vendor Conference

1. A mandatory conference will be held to respond to written questions, to provide any needed additional instruction to vendors on the submission of proposals, and give a tour of the Veterans Memorial Coliseum facility. All vendors who intend to respond to the RFP must attend the vendor conference. If a vendor fails to attend the conference and submits a proposal, the proposal will be rejected.

Date: December 15, 2011

Time: 8 AM

Location:

Administration Building, Public Works Conference Room

Alliant Energy Center of Dane County

1919 Alliant Energy Center Way

Madison, WI 53713

H. Contract Term and Funding

1. The contract shall be effective on the date indicated on the purchase order or the contract execution date and shall run for one year from that date.

I. Reasonable accommodations

1. The county will provide reasonable accommodations, including the provision of informational material in an alternative format, for qualified individuals with disabilities upon request. If you need accommodations at a proposal opening/vendor conference, contact the Dane County Department of Public Works at (608) 267-0119 (voice).
2. All work will have to be coordinated around events occurring at the Veterans Memorial Coliseum.
3. Structural drawings of the Veterans Memorial Coliseum can be obtained from the Dane County Public Works office at 1919 Alliant Energy Center Way Madison, WI 53713 upon request. Successful Proposer is responsible for field verifying the existing structural configuration and conditions of the Coliseum.

J. Dane County is an Equal Opportunity Employer.

2. Preparing and submitting a proposal

A. General Instructions

1. The evaluation and selection of a contractor and the contract will be based on the information submitted in the proposal plus references and any required on-site visits or oral interview presentations. Failure to respond to each of the requirements in the RFP may be the basis for rejecting a response.
2. Elaborate proposals (e.g. expensive artwork) beyond that sufficient to present a complete and effective proposal, are not necessary or desired.

B. Proprietary Information

1. All restrictions on the use of data contained within a proposal and all confidential information must be clearly stated on the attached "Designation of Confidential and

Proprietary Information” form. Proprietary information submitted in a proposal, or in response to the RFP, will be handled in accordance with the applicable Wisconsin State Statute(s).

2. To the extent permitted by law, it is the intention of Dane County to withhold the contents of the proposal from public view until such times as competitive or bargaining reasons no longer require non-disclosure, in the opinion of Dane County. At that time, all proposals will be available for review in accordance with the Wisconsin Open Records Law.
- C. Incurring Costs
1. Dane County is not liable for any cost incurred by proposers in replying to this RFP.
- D. Vendor Registration
1. **All proposers wishing to submit a proposal must be a paid registered vendor with Dane County.** Prior to the RFP opening, you can complete a registration form online by visiting our web site at www.danepurchasing.com, or you can obtain a Vendor Registration Form by calling 608.266.4131. Your completed Vendor Registration Form and Registration Fee must be received for your proposal to be considered for an award.
- E. Submittal Instructions
1. Proposals must be received by the Dane County Department of Public Works by the specified time stated on the cover page. All proposals must be time-stamped in by the Dane County Department of Public Works by the stated time. Proposals not so stamped will not be accepted. Proposals received in response to this solicitation will not be returned to the proposers.
 2. Mail RFPs to”
Dane County Public Works
Attn: Rob Nebel
1919 Alliant Energy Center Way
Madison, WI 53713
 3. Clearly label the envelope containing the RFP by stating on the lower left corner
Proposal No 311032
Fall Protection
 4. All proposals must be packaged, sealed and show the following information on the outside of the package:
Proposer’s name and address
Request for proposal title
Request for proposal number
Proposal due date
- F. Required Copies
1. Proposers must submit **one unbound original and two bound copies** of all materials required for acceptance.
 2. All hard copies of the proposal must be on 8.5”x11” individually securely bound.
 3. **In addition, proposers must submit one complete electronic copy in Microsoft Word or PDF format burned to a CD or DVD.**
- G. Proposal Organization and Format
1. Proposals should be organized and presented in the order and by the number assigned in the RFP. Proposals must be organized with the following headings and subheadings. Each heading and subheading should be separated by tabs or otherwise clearly marked. The RFP sections which should be submitted or responded to are:
 - a) Introduction (See Section 4 of the RSBI)
 - b) Response to general requirements (See Section 4 of the RSBI)

- i. Organizational Qualifications
 - ii. Staff Qualifications
 - iii. Proposer References
 - c) Response to mandatory requirements (See Section 4 of the RSBI)
 - d) Response to technical requirements (See Section 4 of the RSBI)
 - e) Required Forms
 - i. Attachment A – Signature Affidavit
 - ii. Attachment B – Vendor Registration Certification
 - iii. Attachment D – Designation of Confidential and Proprietary Information
 - iv. Attachment E – Fair Labor Practices Certification
 - f) Appendices (Additional Information the proposer submits)
 - g) Bond
 - i. Performance/Payment Bond
 - ii. Bid Bond
 - H. Multiple Proposals
 - 1. Multiple proposals from a vendor will be permissible, however each proposal must conform fully to the requirements for proposal submission. Each such proposal must be separately submitted and labeled as Proposal #1, Proposal #2, etc.
 - I. Oral Presentations and Site Visits
 - 1. Top ranked selected proposers shall be required to make oral interview presentations and/or site visits to supplement their proposals, if requested by the County. The County will make every reasonable attempt to schedule each presentation at a time and location that is agreeable to the proposer. Failure of a proposer to conduct a presentation to the County on the date scheduled may result in rejection of the vendor’s proposal.
3. Proposal Selection and Award Process
- A. Preliminary Evaluation
 - 1. The written proposals will first be reviewed to determine if mandatory requirements are met. Failure to meet mandatory requirements will result in the proposal being rejected. In the event that all vendors do not meet one or more of the mandatory requirements, the County reserves the right to continue the evaluation of the proposals and to select the proposal which most closely meets the requirements specified in this RFP.
 - B. Proposal Scoring
 - 1. Accepted proposals will be reviewed by an evaluation team and scored against the stated criteria. This scoring will determine the ranking of vendors based upon their written proposals. If the team determines that it is in the best interest of the County to require oral presentations, the highest ranking vendors will be invited to make such presentations. Those vendors that participate in the interview process will then be scored, and the final ranking will be made based upon those scores.
 - C. Right to Reject Proposals and Negotiate Contract Terms
 - 1. The County reserves the right to reject any and all proposals and to negotiate the terms of the contract, including the award amount, with the selected proposer prior to entering into a contract. If contract negotiations cannot be concluded successfully with the highest scoring proposer, the County may negotiate a contract with the next highest scoring proposer.
 - D. Evaluation Criteria
 - 1. The proposals will be scored using the following criteria:

Description	Percent
1. General Requirements	25

a. How well the proposal fulfills the Project Description.	10
b. How well the proposal meets the Project Objectives.	5
c. Experience on similar projects and review of references.	10
2. Technical Requirements	35
a. Proposed system meets governing codes or laws	MUST
b. Design Aesthetics	10
c. Proposed efficiency gains of rigger with proposed system	10
d. Schedule	15
3. Cost	40
Total	100

E. Award and Final Offers

1. The award will be granted in one of two ways. The award may be granted to the highest scoring responsive and responsible proposer. Alternatively, the highest scoring proposer or proposers may be requested to submit final and best offers. If final and best offers are requested, they will be evaluated against the stated criteria, scored and ranked. The award will then be granted to the highest scoring proposer.

F. Notification of Intent to Award

1. As a courtesy, the County may send a notification of award memo to responding vendors at the time of the award.

4. General Proposal Requirements

A. Introduction

1. Give an introduction of your proposal and what sets your proposal apart in what the system will be able to do for the County. This could be anything from a overall cost, companies ability to recertify equipment, ability to repair any damages to system, or gained efficiencies in the system.

B. Organizational Structure - Describe the company's organization including the following information in relation to the above listed consulting services:

1. State the name and main office address of the proposer. The responding organization should have a depth of experience in rigging design and installation.
2. When was the company organized?
3. What is the legal form of ownership? If a corporation, where is the company incorporated?
4. Indicate the company's size and structure, with emphasis on the office(s) that will serve Dane County. If the company is multi-state in nature, limit your discussion to those offices that will be involved in the Dane County contract.
5. Describe the types of services & activities provided by the local office serving Dane County.
6. The location of the office from which services will be provided, and the range of services provided at that office.
7. Provide the name, title, address and telephone number of the person to whom all inquiries about this proposal should be addressed.

C. Organization Capabilities - Describe the company's experience and capabilities in providing similar services to those required. Be specific and identify projects, dates, and results and include the following information:

1. Number of years engaged in rigging design and installation under the company's present name.

2. The range of experience of the proposed personnel to provide services to Dane County.
 3. Indicate the company's experience in performing similar work for multipurpose entertainment facilities.
 4. Indicate if your company has ever failed to complete any work awarded to it. If it has, please indicate the date, where and why?
- D. Staff Qualifications
1. Provide resumes describing the educational and work experiences for each of the key staff who would be assigned to the project.
- E. Proposer References
1. Proposers must include in their RFPs a list of organizations, including points of contact (name, address, and telephone number), which can be used as references for work performed in the area of service required. Selected organizations may be contacted to determine the quality of work performed and personnel assigned to the project.
- F. Mandatory Requirements - The following general requirements are mandatory and must be complied with.
1. Provide information to demonstrate successful design, manufacture, installation, and maintenance and service of fall protection systems similar to those recommended for the Coliseum – 5 years minimum.
 2. Vendor shall demonstrate a strong financial basis to indicate the likelihood of a presence in the fall protection industry 5 years going forward.
 3. Vendor shall demonstrate successful design, manufacture, installation, and service of fall protection systems for public assembly facilities greater than 5 years old.
 4. Proposer shall provide a cost for a performance/payment bond equal to 100% of the contract amount and a Bid Bond equal to 5% of the bid amount.
- G. Technical Requirements
1. Verification that any fall protection system to be designed must follow any governing applicable codes for fall arrest systems being, OSHA, ANSI, federal, state, and local governing codes and laws.
 2. Engineered drawings must be stamped by a Professional Engineer registered in the State of Wisconsin for any part of the fall protection system. This includes but is not limited to alterations that are made to the Coliseum structure.
 3. Ability to have sufficient temporary, or moveable anchorage points will be supplied to service the needs of up to four rigger/climbers in the event they need to move outside the permanent safety grid.
 4. The project must also include compliant harnesses, tethers, and other such personal safety equipment needed for up to twelve workers to be aloft at one time.
 5. Maintenance and recertification process for equipment in system proposed. Expected use life of equipment being proposed and when equipment will have to be recertified.
 6. Contact information and on who recertifies proposers equipment.
 7. Warranty information on equipment being proposed.
 8. Any other technical requirements the proposer believes is necessary to provide a safe and efficient design for the Coliseum.
 9. Proposed schedule or timeline for how long it will take to have work completed.
 10. Cost of proposed system. Itemized to as much detail as deemed necessary by proposer.
 11. Itemized cost schedule for work to be done with a grand total for the project.

Designation of Confidential and Proprietary Information

The attached material submitted in response to this Proposal includes proprietary and confidential information which qualifies as a trade secret, as provided in Sect 19.36(5), Wisconsin State Statutes, or is otherwise material that can be kept confidential under the Wisconsin Open Records law. As such, we ask that certain pages, as indicated below, of this proposal response be treated as confidential material and not be released without our written approval. Attach additional sheets if needed.

Section	Page Number	Topic

Check mark : This firm is not designating any information as proprietary and confidential which qualifies as trade secret.

Prices always become public information when proposals are opened, and therefore cannot be designated as confidential.

Other information cannot be kept confidential unless it is a trade secret. Trade secret is defined in Sect. 134(80)(1)(c) Wis. State Statutes, as follows: "Trade secret" means information, including a formula, pattern, compilation, program, device, method technique or process to which all of the following apply:

1. The information derives independent economic value, actual or potential, from not being generally known to, and not being readily ascertainable by proper means by other persons who can obtain economic value from its disclosure or use.
2. The information is the subject of efforts to maintain its secrecy that are reasonable under the circumstances.

In the event the Designation of Confidentiality of this information is challenged, the undersigned hereby agrees to provide legal counsel or other necessary assistance to defend the Designation of Confidentiality.

Failure to include this form in the proposal response may mean that all information provided as part of the proposal response will be open to examination or copying. The County considers other markings of confidential in the proposal document to be insufficient. The undersigned agree to hold the County harmless for any damages arising out of the release of any material unless they are specifically identified above.

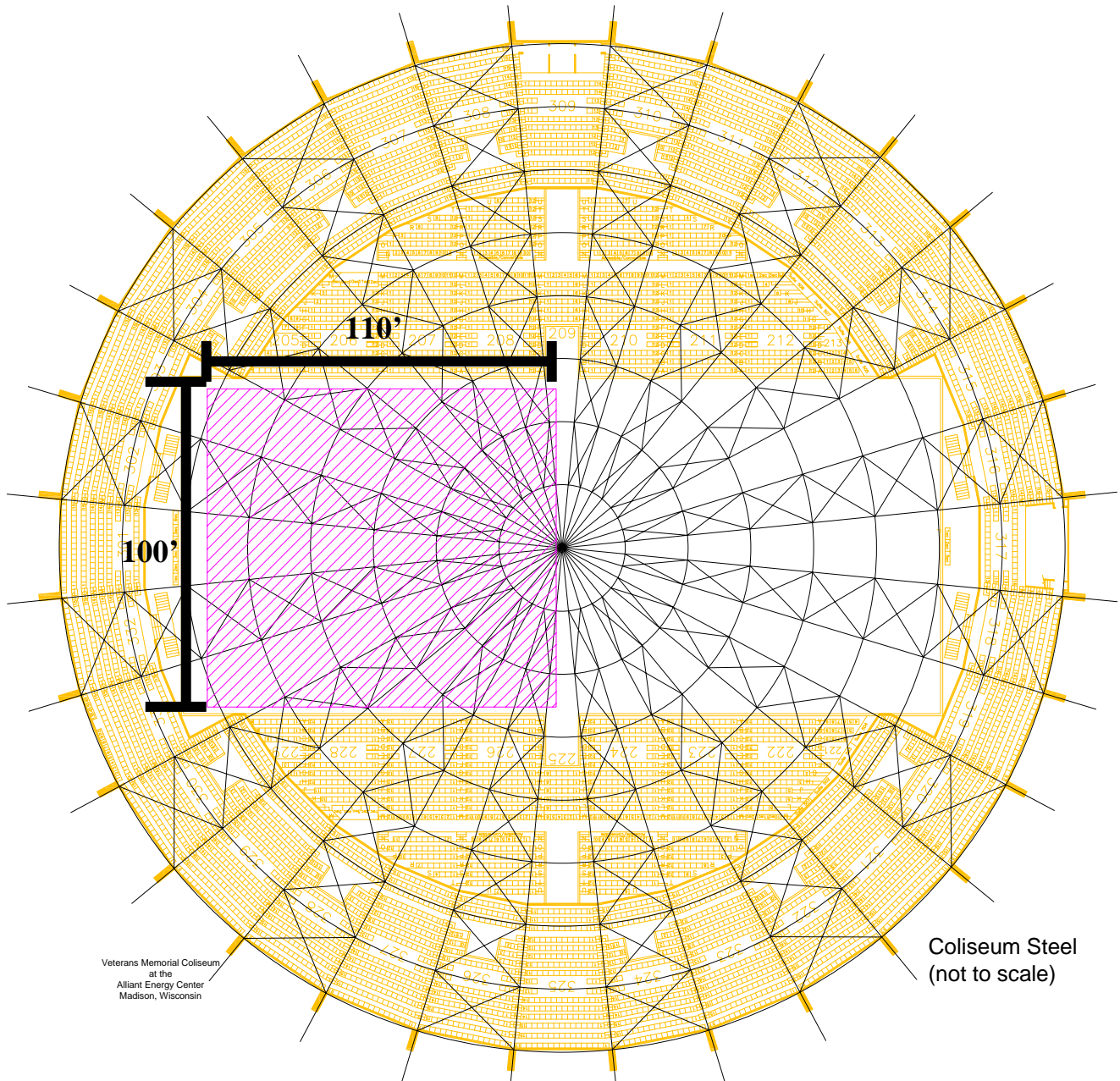
Signature

Title

Name (type or print)

Date

Drawing A: Diagram of Coliseum Building, Roof Steel, and Area of Required Protection



Area in pink or the square with the diagonal cross hatching is the area of the Veterans Memorial Coliseum that will need to have the fall protection as described in the RFP.
The black radial lines are where the steel super structure is for the Veterans Memorial Coliseum.

Pictures of Coliseum Structure

