



CONSTRUCTION DOCUMENTS PROJECT MANUAL

DANE COUNTY DEPARTMENT OF PUBLIC WORKS,
HIGHWAY AND TRANSPORTATION

SOLID WASTE DIVISION
1919 ALLIANT ENERGY CENTER WAY
MADISON, WISCONSIN 53713

WASTE HAULING FROM DANE COUNTY LANDFILL SITE #2 DANE COUNTY LANDFILL SITE #2 7102 U.S. HIGHWAYS 12 & 18 MADISON, WISCONSIN

Due Date / Time: **THURSDAY, OCTOBER 18, 2012 / 2:00 P.M.**

Location: **PUBLIC WORKS OFFICE**

FOR INFORMATION ON THIS REQUEST FOR PROPOSALS, PLEASE CONTACT:

JOHN WELCH, SOLID WASTE MANAGER
TELEPHONE NO.: 608/516-4154
FAX NO.: 608/267-1533
E-MAIL: WELCH@COUNTYOFDANE.COM



DANE COUNTY DEPARTMENT of PUBLIC WORKS, HIGHWAY and TRANSPORTATION

County Executive
Joseph T. Parisi

1919 Alliant Energy Center Way ♦ Madison, Wisconsin 53713
Phone: (608) 266-4018 ♦ Fax: (608) 267-1533

Commissioner / Director
Gerald J. Mandli

October 4, 2012

INVITATION FOR PROPOSALS

You are invited to submit a Proposal for RFP No. 312028 to provide professional hauling services for Waste Hauling from Dane County Landfill Site #2. The Proposals are due on or before **2:00 PM, Thursday, October 18, 2012**. No proposal bond or performance bond is required for this project.

SPECIAL INSTRUCTIONS

Please be sure to complete one unbound original and four bound copies of the entire proposal package. To return your proposal, please follow these instructions:

1. Place the signed Signature Page on top as page 1.
2. Place the signed Fair Labor Practices Certification after the Signature Page as page 2.
3. Place the completed Equal Benefits Compliance Payment Certification as page 3.
4. Place the Proposal information after Fair Labor Practices Certification.
5. Clearly label your envelope containing your proposal in the lower left-hand corner as follows:
"Proposal No. 312028
Waste Hauling from Dane County Landfill Site #2
2:00 PM, Thursday, October 18, 2012"
6. Mail to:
John Welch, Solid Waste Manager
Dane County Department of Public Works, Highway & Transportation
1919 Alliant Energy Center Way
Madison, Wisconsin 53713

If any additional information about this Request for Proposals is needed, please call John Welch at 608/516-4154 or send email to welch@countyofdane.com.

Sincerely,
John Welch
Solid Waste Manager

Encl.: Request for Proposals No. 3120128 Package

DOCUMENT INDEX FOR RFP NO. 312028

RFP Cover Page
RFP Cover Letter
Documents Index
Invitation to Propose (Legal Notice)
Signature Page
Fair Labor Practices Certification
Scope of Work
Requested Services and Business Information
Bid Form
Equal Benefits Compliance Payment Certification

LEGAL NOTICE

INVITATION TO PROPOSE

Dane County Public Works, Highway & Transportation Dept., 1919 Alliant Energy Center Way, Madison, WI 53713, will receive sealed Proposals until:

2:00 P.M., THURSDAY, OCTOBER 18, 2012

REQUEST FOR PROPOSALS NO. 312028

WASTE HAULING FROM DANE COUNTY LANDFILL SITE #2

DANE COUNTY LANDFILL SITE #2

7102 U.S. HIGHWAYS 12 & 18

MADISON, WISCONSIN

Dane County is inviting Proposals for waste hauling services. Dane County is seeking services for hauling 40,000 tons of construction and demolition waste and 10,000 tons of municipal solid waste from the Dane County Landfill #2 site annually. RFP includes options for proposer to supply transfer trailers and for Dane County to supply trailers as well as an option for the proposer to eventually run fleet on CNG.

Request for Proposals package may be obtained after **2:00 p.m. on Thursday, October 4, 2012** at Dane County Public Works, Highway & Transportation Dept., 1919 Alliant Energy Center Way, Madison, WI 53713, by calling 608/266-4018, or downloading it from www.countyofdane.com/pwht/bid/logon.aspx. Please call John Welch, Solid Waste Manager, at 608/516-4154, for any questions or additional information.

All Proposers must be a registered vendor with Dane County & pay an annual registration fee before award of Contract. Complete Vendor Registration Form at www.danepurchasing.com/registration or obtain one by calling 608/266-4131. Complete Pre-qualification Application for Contractors at www.countyofdane.com/pwht/BVC_Application.aspx or obtain one by calling 608/266-4018.

PUBLISH: OCTOBER 4 AND OCTOBER 11, 2012 - WISCONSIN STATE JOURNAL
OCTOBER 4 AND OCTOBER 11, 2012 - THE DAILY REPORTER

SIGNATURE AFFIDAVIT

In signing this proposal, we also certify that we have not, either directly or indirectly, entered into any agreement or participated in any collusion or otherwise taken any action in restraint of free competition; that no attempt has been made to induce any other person or firm to submit or not to submit a proposal; that this proposal has been independently arrived at without collusion with any other proposer competitor or potential competitor; that this proposal has not been knowingly disclosed prior to the due date of proposals to any other proposer or competitor; that the above statement is accurate under penalty of perjury.

The undersigned, submitting this proposal, hereby agrees with all the terms, conditions, and specifications required by the County in this Request for Bid, and declares that the attached proposal and pricing are in conformity therewith.

Name (Type or Print)

Title

Signature

Firm

Address: (Street, City , State, Zip Code)

Telephone

Fax

E-Mail

Date

FAIR LABOR PRACTICES CERTIFICATION

The undersigned, for and on behalf of the BIDDER, APPLICANT or PROPOSER named herein, certifies as follows:

A. That he or she is an officer or duly authorized agent of the above-referenced BIDDER, APPLICANT or PROPOSER, which has a submitted a proposal, bid or application for a contract with the county of Dane.

B. That BIDDER, APPLICANT or PROPOSER has (check one):

_____ not been found by the National Labor Relations Board (“NLRB”) or the Wisconsin Employment Relations Commission (“WERC”) to have violated any statute or regulation regarding labor standards or relations in the seven years prior to the signature date of this Certification.

_____ been found by the National Labor Relations Board (“NLRB”) or the Wisconsin Employment Relations Commission (“WERC”) to have violated any statute or regulation regarding labor standards or relations in the seven years prior to the signature date of this Certification.

Officer or Authorized Agent Signature

Date

Printed or Typed Name and Title

Printed or Typed Business Name

NOTE: You can find information regarding the violations described above at: www.nlr.gov and werc.wi.gov.

For reference, Dane County Ordinance 25.11(28)(a) is as follows:

(28) BIDDER RESPONSIBILITY. (a) Any bid, application or proposal for any contract with the county, including public works contracts regulated under chapter 40, shall include a certification indicating whether the bidder has been found by the National Labor Relations Board (NLRB) or the Wisconsin Employment Relations Committee (WERC) to have violated any statute or regulation regarding labor standards or relations within the last seven years. The purchasing manager shall investigate any such finding and make a recommendation to the committee, which shall determine whether the conduct resulting in the finding affects the bidder’s responsibility to perform the contract.

If you indicated that the NLRB or WERC have found you to have such a violation, you must include copies of any relevant information regarding such violation with your proposal, bid or application.

SCOPE OF WORK

1. Contract shall be for the hauling of up to 40,000 tons of construction and demolition waste and up to 10,000 tons of municipal solid waste annually from the Rodefild Landfill Site, 7102 U.S. Highway 12 & 18, Madison, WI. Rates for any hauling beyond these quantities shall be quoted on the bid sheet.
2. Dane County intends to begin operations at the waste transfer station December 1, 2012. Proposer shall attach a schedule of when hauling can commence, when hauling will be operating at full capacity as described by this Scope of Work, and, if hauling capacity will be increased incrementally, dates when each new capacity will be obtained.
3. All loading shall be completed between the hours of 6:30 AM and 3:30 PM on Monday through Friday, and between the hours of 6:30 AM and 11:00 AM on Saturday. Dane County shall supply the labor either before or after hours to have three trailers filled and ready for hauling at 6:30 AM every work day morning if requested by successful firm. Successful Proposer shall be given access to the transfer station site to park, fuel, and prep trucks outside of these hours if desired.
4. Prices may be given for hauling to the following locations:
 - a. WM Brown Deer C&D Recycling Facility
 - b. Deer Track Park Landfill
 - c. Glacier Ridge Landfill
 - d. Johnson Creek Landfill
 - e. Janesville City Landfill
 - f. Madison Prairie Landfill

The chosen site will be decided as a factor of both the proposals obtained in response to this RFP and waste acceptance rates given by each of the sites in response to another RFP. Proposers may submit proposals for any or all of these sites.

5. Dane County shall be responsible for the costs of all fuel and fuel cost shall not be included in bid price. Bid shall include an estimate of gallons per year that will be consumed during hauling to each site.
6. Dane County is considering the option of operating this hauling operation on compressed natural gas (CNG) within the next year. Proposers shall indicate their willingness to operate this operation off compressed natural gas and any additional costs that would be charged to Dane County for such a change. Dane County shall provide all fueling infrastructure at its landfill. Proposer would only be responsible for converting trucks to be run on compressed natural gas. Dane County would continue to be responsible for fueling costs after this conversion. The fueling station at the landfill will consist of two fast-fill hoses and four time-fill hoses. The fast-fill hoses operate similar to a conventional diesel pump, and the time-stations can be used to slowly fill trucks overnight. The station will have a

total of 170 usable gasoline gallon equivalents of CNG storage. To approximate financial viability of the conversion to CNG, Dane County shall be assuming \$4.00 per gallon of gas, \$4.00 per gallon of diesel and \$2.00 per gallon of gas equivalent of CNG and comparing fuel savings to any additional charges from the successful firm for running on CNG. Willingness to convert to CNG at a viable price will be weighed in the score as 20% of the scoring process.

7. Dane County is considering the option of obtaining its own trailers. Proposers may include their pricing for hauling Dane County trailers for the quantities described to each of the mentioned sites. These trailers would be tri-axle and permitted for running overweight per State Statute 348.27 (up to 120,000 lbs gross vehicle weight outside of thaw period). Proposers shall assume average trailer loading of 60,000 lbs. If it appears that it is more economical for Dane County to purchase trailers and contract hauling of these trailers, Dane County will pursue this option.

REQUESTED SERVICES AND BUSINESS INFORMATION

- A. Dane County is inviting proposals for waste hauling from the Rodefeld Landfill site to a yet to be determined municipal solid waste facility.
- B. Services that will be included in a Professional Services Agreement are as described in the Scope of Work section and the Scope of Work section shall be included as a Schedule in the Professional Service Agreement.
- C. Interested consultants are requested to submit the following information in their proposal:
1. Completed Signature Page
 2. Fair Labor Practices Certification
 3. Completed Equal Benefits Compliance Payment Certification
 4. Completed bid forms. Bid forms shall be completed as described on the first page of the Bid Form section. Proposers do not need to submit pricing for all options, only those they wish to be considered for.
 5. Schedule outlining when hauling may commence and when hauling will reach full capacity as described in #2 of the Scope of Work section.
 6. Any additional information relating to CNG operations as described in the CNG Conversion section of the bid form.
 7. A summary of proposers previous waste hauling experience and contracts including references, contract sizes, and total years experience. Proposer shall also summarize how they are outfitted and prepared for this contract.
 8. Consultants may also submit a sample contract if desired. If this sample is proprietary, it shall be noted as such..
- D. Scoring for selecting a successful proposer shall be weighted as follows:
- | | |
|--|------|
| • Price for hauling to selected location(s): | 40% |
| • Cost to County of conversion to CNG: | 20% |
| • Schedule of when hauling will reach full capacity: | 20% |
| • Previous experience, references, and preparedness of proposer: | 20% |
| | |
| | 100% |
- E. Dane County Department of Public Works, Highway & Transportation, 1919 Alliant Energy Center Way, Madison, Wisconsin 53713, will receive your Proposal.
- F. Information regarding this project may be obtained from John Welch, Solid Waste Manager, 608/516-4154, welch@countyofdane.com.
- G. If RFP documents are obtained from the Dane County web site, proposing company is responsible to check back regularly at the web site for Addenda.
- H. All Proposals must be submitted by 2:00 P.M., Thursday, October 18, 2012.
- I. Dane County reserves the right to accept or reject any Proposal submitted.

- J. Dane County reserves the right to negotiate an Agreement after the successful firm is selected. Selection will be based only on the proposal submitted. Therefore, the proposals must be complete. Submission of a proposal shall constitute a valid offer, which may be accepted by the County for a period of ninety (90) days following the proposal due date.

- K. Dane County reserves the right, without qualification and in its sole discretion, to reject any and/or all proposals or to waive any informality, technicality or deficiency in proposals received. Dane County reserves the right to consider proposals or alternatives outside of this solicitation. In addition, Dane County reserves the right, in its sole discretion, to modify or waive any of the criteria contained herein and/or the process described herein. Those who submit proposals agree to do so without recourse against Dane County for either rejection or failure to execute a contract for any reason.

- L. Dane County is an Equal Opportunity Employer.

Name of Bidding Firm: _____

BID FORM

BID NO. 312028

**PROJECT: WASTE HAULING FROM DANE COUNTY LANDFILL SITE #2
DANE COUNTY LANDFILL SITE #2**

**TO: DANE COUNTY DEPARTMENT OF PUBLIC WORKS, HIGHWAY &
TRANSPORTATION PROJECT ENGINEER
1919 ALLIANT ENERGY CENTER WAY
MADISON, WISCONSIN 53713**

BASE BID - UNIT PRICING

Dane County is seeking services for hauling up to 40,000 tons of construction and demolition waste and up to 10,000 tons of municipal solid waste from the Dane County Landfill #2 site annually. RFP includes options for proposer to supply transfer trailers and for Dane County to supply trailers as well as an option for the proposer to eventually run fleet on CNG. The undersigned, having examined the site where the Work is to be executed and having become familiar with local conditions affecting the cost of the Work and having carefully examined the contents of this document and Addenda thereto prepared by Dane County Department of Public Works, Highway & Transportation hereby agrees to provide the services as specified in the Scope of Work section.

Each of the following 6 pages is for one potential hauling destination. Proposers do not need to complete forms for all sites and all options for each site, only those they wish to be considered for. For each individual site proposer chooses to submit a price for, proposers shall complete at least one of the following:

- The Municipal Solid Waste section (lines 1 through 7)
- The Construction and Demolition Waste section (lines 9 through 14)
- The annual cost for hauling Dane County municipal solid waste trailers (line 8)
- The annual cost for hauling Dane construction and demolition trailers (line 15)

AND both of the following:

- Earliest load departure (line 16)
- Latest load departure (line 17)

Proposers also have the option of completing the **Optional: CNG Conversion** section.

WM Brown Deer C&D Recycling Facility :

Municipal Solid Waste:

1. Hauling up to 10,000 tons/year (excluding fuel): @ \$ _____/ton = _____
2. Hauling beyond 10,000 tons/year (excluding fuel): \$ _____/ton
3. Estimated loads per day (Mon-Fri): _____ loads
4. Estimated loads per day (Sat.): _____ loads
5. Estimated tonnage per load outside of the thaw period: _____ tons
6. Estimated tonnage per load during the thaw period: _____ tons
7. Estimated annual fuel consumption (circle gasoline or diesel)
_____ gallons of gasoline or diesel
8. Estimated annual cost of municipal solid waste hauling if Dane County were to supply trailers
\$ _____/yr

Construction and Demolition Waste:

9. Hauling up to 40,000 tons/year (excluding fuel): @ \$ _____/ton = _____
10. Hauling beyond 40,000 tons/year (excluding fuel): \$ _____/ton
11. Estimated loads per day: _____ loads
12. Estimated tonnage per load outside of the thaw period: _____ tons
13. Estimated tonnage per load during the thaw period: _____ tons
14. Estimated annual fuel consumption (circle gasoline or diesel)
_____ gallons of gasoline or diesel
15. Estimated annual cost of construction and demolition waste hauling if Dane County were to supply trailers
\$ _____/yr
16. Estimated daily time of earliest trailer departure: _____
17. Estimated daily time of latest trailer departure: _____

Deer Track Park Landfill:

Municipal Solid Waste:

1. Hauling up to 10,000 tons/year (excluding fuel): @ \$ _____/ton = _____
2. Hauling beyond 10,000 tons/year (excluding fuel): \$ _____/ton
3. Estimated loads per day (Mon-Fri): _____ loads
4. Estimated loads per day (Sat.): _____ loads
5. Estimated tonnage per load outside of the thaw period: _____ tons
6. Estimated tonnage per load during the thaw period: _____ tons
7. Estimated annual fuel consumption (circle gasoline or diesel)
_____ gallons of gasoline or diesel
8. Estimated annual cost of municipal solid waste hauling if Dane County were to supply trailers
\$ _____/yr

Construction and Demolition Waste:

9. Hauling up to 40,000 tons/year (excluding fuel): @ \$ _____/ton = _____
10. Hauling beyond 40,000 tons/year (excluding fuel): \$ _____/ton
11. Estimated loads per day: _____ loads
12. Estimated tonnage per load outside of the thaw period: _____ tons
13. Estimated tonnage per load during the thaw period: _____ tons
14. Estimated annual fuel consumption (circle gasoline or diesel)
_____ gallons of gasoline or diesel
15. Estimated annual cost of construction and demolition waste hauling if Dane County were to supply trailers
\$ _____/yr
16. Estimated daily time of earliest trailer departure: _____
17. Estimated daily time of latest trailer departure: _____

Glacier Ridge Landfill:

Municipal Solid Waste:

1. Hauling up to 10,000 tons/year (excluding fuel): @ \$ _____/ton = _____
2. Hauling beyond 10,000 tons/year (excluding fuel): \$ _____/ton
3. Estimated loads per day (Mon-Fri): _____ loads
4. Estimated loads per day (Sat.): _____ loads
5. Estimated tonnage per load outside of the thaw period: _____ tons
6. Estimated tonnage per load during the thaw period: _____ tons
7. Estimated annual fuel consumption (circle gasoline or diesel)
_____ gallons of gasoline or diesel
8. Estimated annual cost of municipal solid waste hauling if Dane County were to supply trailers
\$ _____/yr

Construction and Demolition Waste:

9. Hauling up to 40,000 tons/year (excluding fuel): @ \$ _____/ton = _____
10. Hauling beyond 40,000 tons/year (excluding fuel): \$ _____/ton
11. Estimated loads per day: _____ loads
12. Estimated tonnage per load outside of the thaw period: _____ tons
13. Estimated tonnage per load during the thaw period: _____ tons
14. Estimated annual fuel consumption (circle gasoline or diesel)
_____ gallons of gasoline or diesel
15. Estimated annual cost of construction and demolition waste hauling if Dane County were to supply trailers
\$ _____/yr
16. Estimated daily time of earliest trailer departure: _____
17. Estimated daily time of latest trailer departure: _____

Johnson Creek Landfill:

Municipal Solid Waste:

1. Hauling up to 10,000 tons/year (excluding fuel): @ \$ _____/ton = _____
2. Hauling beyond 10,000 tons/year (excluding fuel): \$ _____/ton
3. Estimated loads per day (Mon-Fri): _____ loads
4. Estimated loads per day (Sat.): _____ loads
5. Estimated tonnage per load outside of the thaw period: _____ tons
6. Estimated tonnage per load during the thaw period: _____ tons
7. Estimated annual fuel consumption (circle gasoline or diesel)
_____ gallons of gasoline or diesel
8. Estimated annual cost of municipal solid waste hauling if Dane County were to supply trailers
\$ _____/yr

Construction and Demolition Waste:

9. Hauling up to 40,000 tons/year (excluding fuel): @ \$ _____/ton = _____
10. Hauling beyond 40,000 tons/year (excluding fuel): \$ _____/ton
11. Estimated loads per day: _____ loads
12. Estimated tonnage per load outside of the thaw period: _____ tons
13. Estimated tonnage per load during the thaw period: _____ tons
14. Estimated annual fuel consumption (circle gasoline or diesel)
_____ gallons of gasoline or diesel
15. Estimated annual cost of construction and demolition waste hauling if Dane County were to supply trailers
\$ _____/yr
16. Estimated daily time of earliest trailer departure: _____
17. Estimated daily time of latest trailer departure: _____

Janesville City Landfill:

Municipal Solid Waste:

1. Hauling up to 10,000 tons/year (excluding fuel): @ \$ _____/ton = _____
2. Hauling beyond 10,000 tons/year (excluding fuel): \$ _____/ton
3. Estimated loads per day (Mon-Fri): _____ loads
4. Estimated loads per day (Sat.): _____ loads
5. Estimated tonnage per load outside of the thaw period: _____ tons
6. Estimated tonnage per load during the thaw period: _____ tons
7. Estimated annual fuel consumption (circle gasoline or diesel)
_____ gallons of gasoline or diesel
8. Estimated annual cost of municipal solid waste hauling if Dane County were to supply trailers
\$ _____/yr

Construction and Demolition Waste:

9. Hauling up to 40,000 tons/year (excluding fuel): @ \$ _____/ton = _____
10. Hauling beyond 40,000 tons/year (excluding fuel): \$ _____/ton
11. Estimated loads per day: _____ loads
12. Estimated tonnage per load outside of the thaw period: _____ tons
13. Estimated tonnage per load during the thaw period: _____ tons
14. Estimated annual fuel consumption (circle gasoline or diesel)
_____ gallons of gasoline or diesel
15. Estimated annual cost of construction and demolition waste hauling if Dane County were to supply trailers
\$ _____/yr
16. Estimated daily time of earliest trailer departure: _____
17. Estimated daily time of latest trailer departure: _____

Madison Prairie Landfill:

Municipal Solid Waste:

1. Hauling up to 10,000 tons/year (excluding fuel): @ \$ _____/ton = _____
2. Hauling beyond 10,000 tons/year (excluding fuel): \$ _____/ton
3. Estimated loads per day (Mon-Fri): _____ loads
4. Estimated loads per day (Sat.): _____ loads
5. Estimated tonnage per load outside of the thaw period: _____ tons
6. Estimated tonnage per load during the thaw period: _____ tons
7. Estimated annual fuel consumption (circle gasoline or diesel)
_____ gallons of gasoline or diesel
8. Estimated annual cost of municipal solid waste hauling if Dane County were to supply trailers
\$ _____/yr

Construction and Demolition Waste:

9. Hauling up to 40,000 tons/year (excluding fuel): @ \$ _____/ton = _____
10. Hauling beyond 40,000 tons/year (excluding fuel): \$ _____/ton
11. Estimated loads per day: _____ loads
12. Estimated tonnage per load outside of the thaw period: _____ tons
13. Estimated tonnage per load during the thaw period: _____ tons
14. Estimated annual fuel consumption (circle gasoline or diesel)
_____ gallons of gasoline or diesel
15. Estimated annual cost of construction and demolition waste hauling if Dane County were to supply trailers
\$ _____/yr
16. Estimated daily time of earliest trailer departure: _____
17. Estimated daily time of latest trailer departure: _____

Optional: CNG Conversion

Cost to County of proposer converting to run all vehicles hauling under this contract to run on compressed natural gas fuel to be supplied by Dane County. Price shall be given assuming Contract is for hauling all 10,000 tons of municipal solid waste and all 40,000 tons of construction and demolition waste:

\$ _____
\$ _____ /ton

Estimated date that all vehicles will be running on CNG _____

Please attach a description of any changes to the services supplied or the conditions of the hauling contract that would result from the conversion to an all compressed natural gas fleet.

THIS PAGE IS FOR BIDDERS' REFERENCE AND NEED NOT BE SUBMITTED WITH BID FORM.

BID CHECK LIST:

These items **must** be included with Bid:

Bid Form

Fair Labor Practices Certification

BIDDERS SHOULD BE AWARE OF THE FOLLOWING:

DANE COUNTY VENDOR REGISTRATION PROGRAM

Any person bidding on any County contract must be registered with the Dane County Purchasing Division & pay an annual registration fee. A contract will not be awarded to an unregistered vendor. Obtain a *Vendor Registration Form* by calling 608/266-4131 or complete a new form or renewal online at:

www.danepurchasing.com/registration

DANE COUNTY BEST VALUE CONTRACTING PRE-QUALIFICATION

Contractors must be pre-qualified as a Best Value Contractor with the Dane County Public Works Engineering Division before the award of contract. Obtain a *Best Value Contracting Application* by calling 608/266-4018 or complete one online at:

www.countyofdane.com/pwht/BVC_Application.aspx

EQUAL BENEFITS REQUIREMENT

By submitting a Bid, the contractor acknowledges that a condition of this contract is to provide equal benefits as required by Dane County Code of Ordinances Chapter 25.016. Contractor shall provide equal benefits as required by that Ordinance to all required employees during the term of the contract. Equal Benefits Compliance Payment Certification shall be submitted with final pay request. For more information:

www.danepurchasing.com/partner_benefit.aspx

EQUAL BENEFITS COMPLIANCE PAYMENT CERTIFICATION

PURPOSE

25.016(8) of the Dane County Ordinance requires that each contractor receiving payment for contracted services must certify that he or she has complied fully with the requirements of Chapter 25.016 “Equal Benefits Requirement” of the Dane County Ordinances. Such certification must be submitted prior to the final payment on the contract.

This form should be included with a copy of the final contract invoice forwarded to your contract representative at Dane County.

CERTIFICATION

I, _____ certify that
Printed or Typed Name and Title

Printed or Typed Name of Contractor

has complied fully with the requirements of Chapter 25.016 of the Dane County Ordinances “Equal Benefits Requirements”.

Signed _____

Date _____

For questions on this form, please contact Chuck Hicklin at 608-266-4109 or your contract representative at Dane County.