



DANE COUNTY DEPARTMENT of PUBLIC WORKS, HIGHWAY and TRANSPORTATION

County Executive
Joseph T. Parisi

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Phone: (608) 266-4018 ♦ Fax: (608) 267-1533

Commissioner / Director
Gerald J. Mandli

FEBRUARY 28, 2012

ATTENTION ALL REQUEST FOR BID (RFB) HOLDERS

RFB NO. 312001 - ADDENDUM NO. 1

BABCOCK AND LAFOLLETTE PARKS LOCKS AND DAMS RENOVATION PHASE 2 - LOCKS AND DAMS UPGRADES

BIDS DUE: MONDAY, MARCH 5, 2012, 10:00 AM. DUE DATE AND TIME ARE CHANGED BY THIS ADDENDUM.

This Addendum is issued to modify, explain or clarify the original Request for Bid (RFB) and is hereby made a part of the RFB. Please attach this Addendum to the RFB.

PLEASE MAKE THE FOLLOWING CHANGES:

1. Document Index

Page 3: Delete current page 3; replace with new page 3, issued with this Addendum.

2. Instructions to Bidders

Page ITB-2 - Item 4.A.4, third sentence:

Change: “ Do no submit ... ”, to: “ Do not submit ... ”

Page ITB-9 - Item 19.A.4: Delete this item.

3. Bid Form

Delete current Bid Form (5 pages); replace with new Bid Form (7 pages), issued with this Addendum.

Additional items were added to the Alternate Bids portion.

4. Supplementary Conditions

Page SC-2 - Item 2.A.1:

Change: “ ... Article 45 ... ”, to: “ ... Article 47 ... ”

5. Section 01 00 00 - BASIC REQUIREMENTS

Pages 2-4: Delete current pages 2-4; replace with new pages 2, 3, 4a & 4b, issued with this Addendum.

6. Section 02 41 13 - SITE DEMOLITION

Page 4- Item 3.3.J.: Change this to:

“Remove following material and equipment to off-site recycling center.”

7. Section 26 07 00 - ELECTRICAL UTILITY SERVICES

Page 1- Item 2.1.A.: Change this to:

“Joe DiMaggio, Alliant Energy at 608-845-1103.”

8. Cover Sheet

Delete current Cover Sheet; replace with new Cover Sheet, issued with this Addendum.

9. Sheet C-2

Delete current Sheet C-2; replace with new Sheet C-2, issued with this Addendum.

10. Sheet C-4

Modify current Sheet C-4 as follows: in upper left corner, add the following:

“GENERAL NOTES

- 1) NEW WORK SHOWN IS BOLD
- 2) EXISTING WORK TO REMAIN SHOWN LIGHTER
- 3) NIC = NOT IN CONTRACT
- 4) NEW TRANSFORMER BY ALLIANT ENERGY”

11. Sheet C-6

Delete current Sheet C-6; replace with new Sheet C-6, issued with this Addendum.

12. Sheet C-7

Modify current Sheet C-7 as follows: in upper left corner, add the following:

“GENERAL NOTES

- 1) NIC = NOT IN CONTRACT”

13. Sheet S-1

Modify current Sheet S-1 as follows:

First item under “DESIGN SPECIFICATIONS”, change “2006”, to “2009”.

Eighteenth item under “DESIGN SPECIFICATIONS”, under “DESIGN LOADS”, change “IBC 2006”, to “IBC 2009”.

Delete fifth note under “EARTHWORK”, starting with “BACKFILL AGAINST INTERIOR ... ”.

14. Sheets S-2.2 through S-6

Delete current Sheets S-2.2 through S-6; replace with new Sheets S-2.2 through S-6, issued with this Addendum.

15. Sheet S-7

Modify current Sheet S-7, Detail 7 as follows:

Change note from “VERIFY CONDITION AND DIMENSION OF BRONZE BEARING. REPLACE, SEE 8/S-7”, to “BRONZE SHOE, SEE NOTE A”.

Under “DETAIL”, add the following:

“NOTE A

PROVIDE IN BASE BID AT BABCOCK LOCK
PROVIDE IN ALTERNATE BID 11 AT LAFOLLETTE LOCK”

16. Sheets S-8 & S-9

Delete current Sheets S-8 & S-9; replace with new Sheets S-8 & S-9, issued with this Addendum.

17. Sheet S-10

Modify current Sheet S-10, Section 2 as follows:

Under "SECTION - LAFOLLETTE", add the following:

"NOTE A

ACTUATORS PROVIDED IN BASE BID SHALL BE CAPABLE OF FUTURE REMOTE OPERATION AND MONITORING. REMOTE OPERATION AND MONITORING INCLUDING CAMERA FOR EACH GATE SHALL BE PROVIDED AS DESIGN BUILD SYSTEM IN ALTERNATE BID NO. 1 AT BABCOCK DAM (2 ACTUATORS AND 1 FUTURE) AND IN ALTERNATE BID NO. 2 AT LAFOLLETTE DAM (1 ACTUATORS AND 1 FUTURE). REFER TO SPEC SECTION 35 20 19."

18. Sheet S-11

Delete current Sheet S-11; replace with new Sheet S-11, issued with this Addendum.

19. Sheet S-12

In upper left corner, add the following:

"GENERAL NOTES

- 1) FISHING PLATFORM PLANS, SECTIONS AND DETAILS ARE FOR ALTERNATE BID NO. 5 AND ALTERNATE BID NO. 6"

Modify current Sheet S-12, Plan 2 as follows:

Under "FISHING DECK PLAN - LAFOLLETTE", add the following:

"NOTE: ALL STEEL GALVANIZED 2.0 OZ/SQFT

20. Sheets E-1 through E-4

Delete current Sheets E-1 through E-4; replace with new Sheets E-1 through E-4, issued with this Addendum.

21. Sheet M-2

Change Sheet title from "HYDRAULIC LOCK CONTROLS", to "HYDRAULIC LOCK CONTROLS SECTIONS AND DETAILS".

In upper left corner, add the following:

"GENERAL NOTES

- 1) ALL SHEET SECTIONS AND DETAILS ARE FOR ALTERNATE BID NO. 7 AT BABCOCK LOCK AND ALTERNATE BID NO. 8 AT LAFOLLETTE LOCK."

22. Sheets A-3474 through A-3485

Add new Sheets A-3474 through A-3485, issued with this Addendum.

Note: Plot all Sheets at 24"x36" to be to scale. If any additional information about this Addendum is needed, please call Rob Nebel at 608/267-0119, nebel@countyofdane.com.

Sincerely,
Rob Nebel
Project Engineer

Enclosures:

Document Index - page 3

Bid Form

Pages 01 00 00-2 through 01 00 00-4b

Sheets (plot all Sheets at 24"x36"): Cover, C-2, C-6, S-2.2 through S-6, S-8, S-9, S-11, E-1 through E-4, M-2, A-3474 through A-3485

S:\PubWork\Shared\Engineering Division\Scott Carlson\312001 - BLT Locks Dams Ph.2 Construction\03 - Addendum\Ph.2-Add'm1.doc

E-2 - Schedules - Babcock Lock and Dam
E-3 - Site Electrical Plan and Details - LaFollette Lock and Dam
E-4 - Schedules - LaFollette Lock and Dam
M-1 - Lock Controls Sections and Details
M-2 - Hydraulic Lock Controls Sections and Details

Added by Addendum No. 1: Original Construction Documents:

A-3474 - General Plan & Elevations - Babcock
A-3475 - Excavation, Grading & Conduit Plans - Babcock
A-3476 - Lock & Wingwall Reinforcement - Babcock
A-3477 - Dam Reinforcement & Expansion Joints - Babcock
A-3478 - Details of Ends of Lock - Babcock
A-3479 - Details of Mitre Gates - Babcock & LaFollette
A-3480 - Details of Mitre Gate Operating Mechanism, Trench Cover Plate & Hand
Railing - Babcock & LaFollette
A-3481 - General Plan & Elevations - LaFollette
A-3482 - Excavation & Grading Plan - LaFollette
A-3483 - Lock & Wingwall Reinforcement - LaFollette
A-3484 - Dam Reinforcement & Expansion Joints - LaFollette
A-3485 - Details of Ends of Lock - LaFollette

Name of Bidding Firm: _____

BID FORM

BID NO. 312001

**PROJECT: LOCKS AND DAMS RENOVATION - PHASE 2 - LOCKS & DAMS
UPGRADES
BABCOCK AND LAFOLLETTE PARKS**

**TO: DANE COUNTY DEPARTMENT OF PUBLIC WORKS, HIGHWAY &
TRANSPORTATION PROJECT ENGINEER
1919 ALLIANT ENERGY CENTER WAY
MADISON, WISCONSIN 53713**

BASE BID - LUMP SUM:

Phase 2 of this 2 phase project will repair, replace or modify structural, mechanical, electrical & controls components of existing locks & dams on the Yahara River. A separate, earlier and concurrent Phase 1 project will repair deteriorated concrete & modify existing structures at these facilities. The undersigned, having examined the site where the Work is to be executed and having become familiar with local conditions affecting the cost of the Work and having carefully examined the Drawings and Specifications, all other Construction Documents and Addenda thereto prepared by Dane County Department of Public Works, Highway & Transportation hereby agrees to provide all labor, materials, equipment and services necessary for the complete and satisfactory execution of the entire Work, as specified in the Construction Documents, for the Base Bid stipulated sum of:

_____ and _____/100 Dollars
Written Price

\$ _____
Numeric Price

The undersigned agrees to add the alternate(s) portion of the Work as described, for the following addition(s) to or subtraction(s) from the Base Bid, as stipulated below.

ALTERNATE BID 1 - LUMP SUM:

Add price for providing new remote operation controls and associated gate height monitoring cameras on the two new weir gates at Babcock dam included in the Base Bid.

_____ and _____/100 Dollars
Written Price

\$ _____
Numeric Price (circle: Add or Deduct)

ALTERNATE BID 2 - LUMP SUM:

Add price for providing new remote operation controls and associated gate height monitoring camera on the one new weir gate at LaFollette dam included in the Base Bid.

_____ and _____/100 Dollars
Written Price

\$ _____
Numeric Price (circle: Add or Deduct)

ALTERNATE BID 3 - LUMP SUM:

Add price for providing one additional weir gate including mechanization, remote operation controls & associated gate height monitoring camera on the third of the four weir gates at Babcock dam.

_____ and _____/100 Dollars
Written Price

\$ _____
Numeric Price (circle: Add or Deduct)

ALTERNATE BID 4 - LUMP SUM:

Add price for providing one additional weir gate including mechanization, remote operation controls & associated gate height monitoring camera on the second of the three weir gates at LaFollette dam.

_____ and _____/100 Dollars
Written Price

\$ _____
Numeric Price (circle: Add or Deduct)

ALTERNATE BID 5 - LUMP SUM:

Add price for providing fishing platform & asphalt pavement walkway at Babcock Park.

_____ and _____/100 Dollars
Written Price

\$ _____
Numeric Price (circle: Add or Deduct)

ALTERNATE BID 6 - LUMP SUM:

Add price for providing fishing platform & asphalt pavement walkway at LaFollette Park.

_____ and _____ /100 Dollars
Written Price

\$ _____
Numeric Price (circle: Add or Deduct)

ALTERNATE BID 7 - LUMP SUM:

Add price for omitting refurbishing manual lock controls & outdoor control cabinet in Base Bid and instead provide hydraulic lock controls and associated control panel in a new equipment shed at Babcock lock.

_____ and _____ /100 Dollars
Written Price

\$ _____
Numeric Price (circle: Add or Deduct)

ALTERNATE BID 8 - LUMP SUM:

Add price for omitting refurbishing manual lock controls & outdoor control cabinet in Base Bid and instead provide hydraulic lock controls and associated control panel in the existing storage shed at LaFollette lock (refer especially to Sheet M-2 & Section 35 20 17).

_____ and _____ /100 Dollars
Written Price

\$ _____
Numeric Price (circle: Add or Deduct)

ALTERNATE BID 9 - UNIT PRICING:

Add price for each event of removing & replacing cofferdams at request of Engineer. Cofferdams to be removed within 48 hours of notification as described in Section 31 52 00:

- Babcock Park: \$ _____ /event
- LaFollette Park: \$ _____ /event

Total: \$ _____
Numeric Price

_____ and _____ /100 Dollars
Written Price

ALTERNATE BID 10 - UNIT PRICING:

Deduct price to not replace bronze shoe & pin assembly on each lock gate at Babcock. There are four lock gates at Babcock. Refer to Section 35 20 16.

- Cost deduct per bronze shoe & pin assembly: $\frac{\$ \underline{\hspace{2cm}}}{\text{Numeric Price}}$ each

_____ and _____ /100 Dollars
 Written Price

- Cost deduct for four complete assemblies: $\frac{\$ \underline{\hspace{2cm}}}{\text{Numeric Price}}$

_____ and _____ /100 Dollars
 Written Price

ALTERNATE BID 11 - UNIT PRICING:

Add price to replace bronze shoe & pin assembly on each lock gate at LaFollette. There are four lock gates at LaFollette. Refer to Refer to Section 35 20 16.

- Cost add per bronze shoe & pin assembly: $\frac{\$ \underline{\hspace{2cm}}}{\text{Numeric Price}}$ each

_____ and _____ /100 Dollars
 Written Price

- Cost add for four complete assemblies: $\frac{\$ \underline{\hspace{2cm}}}{\text{Numeric Price}}$

_____ and _____ /100 Dollars
 Written Price

ALTERNATE BID 12 - UNIT PRICING:

Add price to replace bronze shoe & pin assembly on each lock gate at either Babcock or LaFollette with Contractor created contemporary design. Contractor shall review original construction drawings to understand function of this assembly. This design shall be submitted with this Bid Form & is subject to Owner review & approval.

- Cost add for modified design assembly: $\frac{\$ \underline{\hspace{2cm}}}{\text{Numeric Price}}$ each

_____ and _____ /100 Dollars
 Written Price

- Cost add for four modified design assemblies: $\frac{\$ \underline{\hspace{2cm}}}{\text{Numeric Price}}$

_____ and _____ /100 Dollars
 Written Price

ALTERNATE BID 13 - UNIT PRICING:

Deduct price to not replace lock chamber entry concrete sill at Babcock. Refer to Section 03.
Alternate acceptance shall be decided by Owner after chamber has been dewatered & inspected.

• Babcock Park: \$ _____
Numeric Price

_____ and _____ /100 Dollars
Written Price

ALTERNATE BID 14 - UNIT PRICING:

Add price to replace lock chamber entry concrete sill at LaFollette. Refer to Section 03.
Alternate acceptance shall be decided by Owner after chamber has been dewatered & inspected.

• LaFollette Park: \$ _____
Numeric Price

_____ and _____ /100 Dollars
Written Price

Receipt of the following addenda and inclusion of their provisions in this Bid is hereby acknowledged:

Addendum No(s). _____ through _____

Dated _____

Dane County Department Land & Water Resources / Parks Division must have this project completed by August 24, 2012. If there are extenuating circumstances that are weather or lakes conditions related, Dane County may extend the completion date if petitioned in writing by the Contractor and that petition is accepted by Dane County. Assuming this Work can be started by April 4, 2012, what dates can you commence and complete this job?

Commencement Date: _____ Completion Date: _____
(final, not substantial)

I hereby certify that all statements herein are made on behalf of:

(Name of Corporation, Partnership or Person submitting Bid)

Select one of the following:

1. A corporation organized and existing under the laws of the State of _____, or
2. A partnership consisting of _____, or
3. A person conducting business as _____;

Of the City, Village, or Town of _____ of the State of _____.

I have examined and carefully prepared this Bid from the associated Construction Documents and have checked the same in detail before submitting this Bid; that I have full authority to make such statements and submit this Bid in (its) (their) (my) behalf; and that the said statements are true and correct. In signing this Bid, we also certify that we have not, either directly or indirectly, entered into any agreement or participated in any collusion or otherwise taken any action in restraint of free competition; that no attempt has been made to induce any other person or firm to submit or not to submit a Bid; that this Bid has been independently arrived at without collusion with any other bidder, competitor, or potential competitor; that this Bid has not been knowingly disclosed prior to the Bids Due Date to another bidder or competitor; that the above statement is accurate under penalty of perjury.

The undersigned further agrees to honor the Base Bid and the Alternate Bid(s) for 60 days from date of Award of Contract.

SIGNATURE: _____
(Bid is invalid without signature)

Print Name: _____ Date: _____

Title: _____

Address: _____

Telephone No.: _____ Fax No.: _____

Email Address: _____

Contact Person: _____

THIS PAGE IS FOR BIDDERS' REFERENCE AND NEED NOT BE SUBMITTED WITH BID FORM.

BID CHECK LIST:

These items **must** be included with Bid:

- | | |
|---|---|
| <input type="checkbox"/> Bid Form | <input type="checkbox"/> Fair Labor Practices Certification |
| <input type="checkbox"/> Bid Bond | <input type="checkbox"/> Project Listing (Instructions to Bidders, Section 4.A.4) |
| <input type="checkbox"/> Lock Gate Hinge Design | |

BIDDERS SHOULD BE AWARE OF THE FOLLOWING:

DANE COUNTY VENDOR REGISTRATION PROGRAM

Any person bidding on any County contract must be registered with the Dane County Purchasing Division & pay an annual registration fee. A contract will not be awarded to an unregistered vendor. Obtain a *Vendor Registration Form* by calling 608/266-4131 or complete a new form or renewal one online at:

www.danepurchasing.com/registration

DANE COUNTY BEST VALUE CONTRACTING PRE-QUALIFICATION

Contractors must be pre-qualified as a Best Value Contractor with the Dane County Public Works Engineering Division before the award of contract. Obtain a *Best Value Contracting Application* by calling 608/266-4018 or complete one online at:

http://www.countyofdane.com/pwht/BVC_Application.aspx

EQUAL BENEFITS REQUIREMENT

By submitting a Bid, the contractor acknowledges that a condition of this contract is to provide equal benefits as required by Dane County Code of Ordinances Chapter 25.016. Contractor shall provide equal benefits as required by that Ordinance to all required employees during the term of the contract. For more information:

www.danepurchasing.com/partner_benefit.aspx

1.2 SUMMARY OF THE WORK

- A. Project Description: Perform the Work as specified and detailed in Construction Documents package. Contractor to provide Phase 2 tasks including:
1. Babcock Park Lock & Dam:
 - a. Replace four (4) lock gates;
 - b. Refurbish manual lock controls;
 - c. Repair lock sills;
 - d. Repair lock gate pins;
 - e. Repair above water concrete;
 - f. Replace existing concrete deck with new metal deck;
 - g. Replace two (2) stop log chambers with two (2) new mechanized weir gates;
 - h. Provide new electrical motors and associated controls for weir gates;
 - i. Provide outdoor control cabinet for mechanical / electrical systems;
 - j. Remove existing railings and provide new fencing; and
 - k. Provide two (2) flow monitoring cameras & associated communications.
 2. LaFollette Park Lock & Dam:
 - a. Replace four (4) lock gates;
 - b. Refurbish manual lock controls;
 - c. Repair lock sills;
 - d. Repair lock gate pins;
 - e. Repair above water concrete;
 - f. Replace existing concrete deck with new metal deck;
 - g. Replace one (1) stop log chamber with new mechanized weir gate;
 - h. Provide new electrical motor and associated controls for weir gate;
 - i. Provide indoor control cabinet for mechanical / electrical systems in existing shed;
 - j. Remove existing railings and provide new fencing;
 - k. Provide electrical upgrades to existing shed; and
 - l. Provide two (2) flow monitoring cameras & associated communications.
- B. Phase 1 Work (Not In Contract): This will include scour repairs (LaFollette only), concrete repairs and concrete pier extensions to the lock and dam structures at Babcock and LaFollette Parks. These repairs will be done by underwater methods and preplaced aggregate. This work may happen concurrently with the Phase 2 Work.
- C. Work by Owner: At both sites, work with Contractor to determine best repair for lock gate hinges & lock chamber entry sill, electrical service to & including transformers; poles for mounting flow monitoring cameras; and site light fixtures. Refer to Instructions to Bidders, Section 19.
- D. Permits: Prior to commencement of the Work, Contractor to secure any and all necessary permits for completion of the Work and facility occupancy.
- E. Contractor shall remove or add dam stop logs to control river flow, as directed by Owner. The first person to contact regarding this work shall be Kevin Connors (608/224-3731) and the second, shall be Jeremy Balousek (608/224-3747).

1.3 CONTRACTOR USE OF PREMISES

- A. Limit use of premises to allow work by Contractors or Subcontractors and access by Owner.

1.4 APPLICATIONS FOR PAYMENT

- A. Submit two (2) copies of each application on AIA G702™ and G703™ forms or approved contractors invoice form.
- B. Content and Format: Utilize Schedule of Values for listing items in Application for Payment.
- C. Payment Period: Monthly.

1.5 ALTERNATES

- A. Alternates quoted on Bid Form shall be reviewed and accepted or rejected at the Owner's option.
- B. Coordinate related work and modify surrounding work as required.
- C. Schedule of Alternates:
 - 1. Babcock Remote Controls and Cameras.
 - a. Add price for providing new remote operation controls and associated gate height monitoring cameras on the two new weir gates in the Base Bid, at Babcock dam. Refer especially to Section 35 20 19.
 - 2. LaFollette Remote Controls and Cameras.
 - a. Add price for providing new remote operation controls and associated gate height monitoring camera on the one new weir gate in the Base Bid, at LaFollette dam. Refer especially to Section 35 20 19.
 - 3. Babcock Mechanization, Remote Control and Camera.
 - a. Add price for replacing one (1) more stop log chamber with new mechanized weir gate, remote operation controls & associated gate height monitoring camera on the third new weir gate at Babcock dam. Refer especially to Sheet S-10 & Sections 35 20 18 & 35 20 19.
 - 4. LaFollette Mechanization, Remote Control and Camera.
 - a. Add price for replacing one (1) more stop log chamber with new mechanized weir gate, remote operation controls & associated gate height monitoring camera on the second new weir gate at LaFollette dam. Refer especially to Sheet S-10 & Sections 35 20 18 & 35 20 19.
 - 5. Babcock Fishing Platform and Walkway.
 - a. Add price for providing fishing platform & asphalt pavement walkway at Babcock Park. Refer especially to Sheets C-2, C-5, & S-12 & Sections 05 50 13, 32 01 00, 32 11 23 & 32 12 16.

6. LaFollette Fishing Platform and Walkway.
 - a. Add price for providing fishing platform & asphalt pavement walkway at LaFollette Park. Refer especially to Sheets C-4, C-5, & S-12 & Sections 05 50 13, 32 01 00, 32 11 23 & 32 12 16.
7. Babcock Hydraulic Lock Controls.
 - a. Add price for omitting refurbishing manual lock controls & outdoor control cabinet in Base Bid and instead provide hydraulic lock controls and associated control panel in a new equipment shed at Babcock lock. Refer especially to Sheet M-2 & Section 35 20 17.
8. LaFollette Hydraulic Lock Controls
 - a. Add price for omitting refurbishing manual lock controls & outdoor control cabinet in Base Bid and instead provide hydraulic lock controls and associated control panel in existing storage shed at LaFollette lock. Refer especially to Sheet M-2 & Section 35 20 17).
9. Removal & Replacement of Cofferdams to Accommodate River Conditions.
 - a. If cofferdams are used, Contractor must remove cofferdams upon 48 hours notice from Engineer. Owner & Engineer will review weather & watershed conditions on the Yahara River & associated lakes throughout the course of the project & will only require this if deemed necessary. After conditions have corrected, cofferdams shall be replaced & work shall be restarted.
10. Babcock Bronze Pin & Shoe Assemblies.
 - a. Deduct price to not replace bronze shoe & pin assembly on each lock gate at Babcock. There are four lock gates.
11. LaFollette Bronze Pin & Shoe Assemblies.
 - a. Add price to replace bronze shoe & pin assembly on each lock gate at LaFollette. There are four lock gates.
12. Contractor Designed Hinge Assemblies.
 - a. Contractor to design alternative assembly to replace bronze shoe & pin assemblies for all lock gates based on information from the original construction drawings & field data. Multiple design alternatives are acceptable. Owner to review & approve design. Designs to be submitted with Bid.
13. Babcock Lock Gate Sill.
 - a. Deduct price to not replace lock chamber entry concrete sill at Babcock. Owner & Contractor to review existing conditions after chamber has been dewatered & inspected.
14. LaFollette Lock Gate Sill.
 - a. Add price to replace lock chamber entry concrete sill at Babcock. Owner & Contractor to review existing conditions after chamber has been dewatered & inspected.

1.6 COORDINATION

- A. Coordinate scheduling, submittals, and work of various sections of Specifications to assure efficient and orderly sequence of installation of interdependent construction elements.

- B. Verify utility requirement characteristics of operating equipment are compatible with building utilities.
- C. Coordinate space requirements and installation of mechanical and electrical work that are indicated diagrammatically on Drawings.

1.7 CUTTING AND PATCHING

- A. Employ a skilled and experienced installer to perform cutting and patching new work; restore work with new Products.
- B. Submit written request in advance of cutting or altering structural or building enclosure elements.
- C. Fit work tight to adjacent elements. Maintain integrity of wall, ceiling, or floor construction; completely seal voids.
- D. Refinish surfaces to match adjacent finishes.

1.8 CONFERENCES

- A. Dane County Department Public Works, Highway & Transportation will schedule a preconstruction conference after Award of Contract for all affected parties.
- B. When required in individual Specification section, convene a pre-installation conference at project site prior to commencing work of the section.

1.9 PROGRESS MEETINGS

- A. Schedule and administer meetings throughout progress of the Work at minimum of one (1) per week.
- B. Preside at meetings, record minutes, and distribute copies within two (2) days to those affected by decisions made.