



**DANE COUNTY DEPT. OF
PUBLIC WORKS, HIGHWAY &
TRANSPORTATION**

1919 Alliant Energy Center Way
Madison, Wisconsin 53713
Office: 608/266-4018 ♦ Fax: 608/267-1533
Public Works Engineering Division

ADDENDUM

OCTOBER 26, 2020

ATTENTION ALL REQUEST FOR BID (RFB) HOLDERS

RFB NO. 320024 - ADDENDUM NO. 1

JOB CENTER CONCRETE FLOOR PREPARATION

BIDS DUE: TUESDAY, NOVEMBER 10, 2020 AT 2:00 PM. DUE DATE AND TIME ARE NOT CHANGED BY THIS ADDENDUM.

This Addendum is issued to modify, explain or clarify the original Request for Bid (RFB) and is hereby made a part of the RFB. Please attach this Addendum to the RFB.

PLEASE MAKE THE FOLLOWING CHANGES:

- 1. Section 00 01 10 - Table of Contents**
Delete current Table of Contents, replace with new Table of Contents, issued with this Addendum.
- 2. Section 00 41 13 – Bid Form**
Delete current Bid Form, replace with new Bid Form, issued with this Addendum.
- 3. Section 00 52 96 – Sample Construction Contract**
Add Section 00 52 96 - Sample Construction Contract, issued with this Addendum
- 4. Section 09 05 61 13 – Moisture Vapor Emission Control**
Delete current Section 09 05 61 13 – Moisture Vapor Emission Control
- 5. Section 09 68 13 – Tile Carpeting**
Delete current Section 09 68 13; replace with new Section 09 68 13, issued with this Addendum.
- 6. Attachment 1 – Job Center Work Phasing Plan**
Delete current Attachment 1; replace with new Attachment 1, issued with this Addendum.

If any additional information about this Addendum is needed, please call Eric Urtes, AIA at 608/266-4798, urtes.eric@countyofdane.com.

Sincerely,
Eric Urtes, AIA
Project Manager

Enclosures:

- Section 00 01 10 – Table of Contents
- Section 00 41 13 – Bid Form
- Section 00 52 96 – Sample Construction Contract
- Section 09 68 13 – Tile Carpeting
- Attachment 1 – Job Center Work Phasing Plan

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SECTION 00 01 10

TABLE OF CONTENTS

DIVISION 00 - PROCUREMENT AND CONTRACTING REQUIREMENTS

- 00 01 01 - Project Manual Cover Page
- 00 01 10 - Table of Contents
- 00 11 16 - Invitation to Bid
- 00 21 13 - Instructions to Bidders
- 00 41 13 - Bid Form
- 00 52 96 - Sample Public Works Construction Contract
- 00 61 12 - Sample Bid Bond
- 00 61 13.13 - Sample Performance Bond
- 00 61 13.16 - Sample Payment Bond
- 00 72 13 - General Conditions of Contract
- 00 73 07 - Best Value Contracting Application
- 00 73 11 - Fair Labor Practices Certification

DIVISION 01 - GENERAL REQUIREMENTS

- 01 00 00 - General Requirements
- 01 74 19 - Construction Waste Management, Disposal & Recycling

DIVISION 09 - FINISHES

- Section 09 68 13 - Tile Carpeting

DRAWINGS

- Attachment 1 – Job Center Work Phasing Plan

END OF SECTION

Name of Bidding Firm: _____

SECTION 00 41 13

BID FORM

BID NO. 320024

**PROJECT: JOB CENTER CONCRETE FLOOR PREPARATION
DANE COUNTY JOB CENTER**

**TO: DANE COUNTY DEPARTMENT OF PUBLIC WORKS, HIGHWAY &
TRANSPORTATION PROJECT MANAGER
1919 ALLIANT ENERGY CENTER WAY
MADISON, WISCONSIN 53713**

**NOTE: WISCONSIN STATUTE 77.54 (9M) ALLOWS FOR NO SALES & USE TAX ON
THE PURCHASE OF MATERIALS FOR COUNTY PUBLIC WORKS PROJECTS.**

BASE BID - LUMP SUM:

Application of a concrete preparation treatment to the 29,285 square foot floor area of the Dane County Job Center offices. Remove existing carpet from area and provide new moisture wicking carpet and also provide 3,100 linear feet of 4" rubber base. The undersigned, having examined the site where the Work is to be executed and having become familiar with local conditions affecting the cost of the Work and having carefully examined the Drawings and Specifications, all other Construction Documents and Addenda thereto prepared by Dane County Department of Public Works, Highway & Transportation hereby agrees to provide all labor, materials, equipment and services necessary for the complete and satisfactory execution of the entire Work, as specified in the Construction Documents, for the Base Bid stipulated sum of:

_____ and __/100 Dollars
Written Price

\$ _____
Numeric Price

UNIT PRICING:

Add or subtract price (per square foot) that is different from the 29,285 square feet listed in the Base Bid Lump Sum above to remove existing carpet, treat and prepare concrete floor, and install new carpet:

- Remove and dispose of existing carpet, treat and prepare floor: @ \$ _____/sq.ft.
- Provide new moisture wicking carpet: : @ \$ _____/sq.ft.
- Provide 4" rubber base around walls in project area: @ \$ _____/ln.ft.

Receipt of the following addenda and inclusion of their provisions in this Bid is hereby acknowledged:

Addendum No(s). _____ through _____

Dated _____

Dane County Department of Human Services must have this project completed by June 1, 2021. Assuming this Work can be started by January 4, 2021, what dates can you commence and complete this job?

Commencement Date: _____ Completion Date: _____
(final, not substantial)

I hereby certify that all statements herein are made on behalf of:

(Name of Corporation, Partnership or Person submitting Bid)

Select one of the following:

1. A corporation organized and existing under the laws of the State of _____, or
2. A partnership consisting of _____, or
3. A person conducting business as _____;

Of the City, Village, or Town of _____ of the State of _____.

I have examined and carefully prepared this Bid from the associated Construction Documents and have checked the same in detail before submitting this Bid; that I have full authority to make such statements and submit this Bid in (its) (their) (my) behalf; and that the said statements are true and correct. In signing this Bid, we also certify that we have not, either directly or indirectly, entered into any agreement or participated in any collusion or otherwise taken any action in restraint of free competition; that no attempt has been made to induce any other person or firm to submit or not to submit a Bid; that this Bid has been independently arrived at without collusion with any other bidder, competitor, or potential competitor; that this Bid has not been knowingly disclosed prior to the Bids Due Date to another bidder or competitor; that the above statement is accurate under penalty of perjury.

The undersigned is qualified as a Best Value Contractor or has proven their exemption. Qualification or exemption shall be complete before Bid Due Date / Time.

The undersigned further agrees to honor the Base Bid and the Alternate Bid(s) for sixty (60) calendar days from date of Award of Contract.

SIGNATURE: _____
(Bid is invalid without signature)

Print Name: _____ Date: _____

Title: _____

Address: _____

Telephone No.: _____ Fax No.: _____

Email Address: _____

Contact Person: _____

END OF SECTION

THIS PAGE IS FOR BIDDERS' REFERENCE
DO NOT SUBMIT WITH BID FORM.

BID CHECK LIST:

These items **must** be included with Bid:

Bid Form

Bid Bond

Fair Labor Practices Certification

DANE COUNTY BEST VALUE CONTRACTING QUALIFICATION

General Contractors & all Subcontractors must be qualified as a Best Value Contractor with the Dane County Public Works Engineering Division at the bid date. Qualification & listing is not permanent & must be renewed every 24 months. Complete a *Best Value Contracting Application* online at:

pwht.countyofdane.com/bvc_application.aspx

DANE COUNTY VENDOR REGISTRATION PROGRAM

All bidders are strongly encouraged to be a registered vendor with Dane County. Registering allows vendors an opportunity to receive notifications for RFBs & RFPs issued by the County and provides the County with up-to-date company contact information. Complete a new form or renewal online at:

danepurchasing.com/Account/Login?

COUNTY OF DANE

PUBLIC WORKS CONSTRUCTION CONTRACT

Contract No. _____ Bid No. 320024

Authority: 2020 RES - _____

THIS CONTRACT, made and entered into as of the date by which authorized representatives of both parties have affixed their signatures, by and between the County of Dane (hereafter referred to as "COUNTY") and _____ (hereafter, "CONTRACTOR"), and

WITNESSETH:

WHEREAS, COUNTY, whose address is c/o Deputy Public Works Director, 1919 Alliant Energy Center Way, Madison, WI 53713, desires to have CONTRACTOR provide Job Center Concrete Floor Preparation at the Dane County Job Center ("the Project"); and

WHEREAS, CONTRACTOR, whose address is _____ is able and willing to construct the Project, in accordance with the Construction Documents;

NOW, THEREFORE, in consideration of the above premises and the mutual covenants of the parties hereinafter set forth, the receipt and sufficiency of which is acknowledged by each party for itself, COUNTY and CONTRACTOR do agree as follows:

1. CONTRACTOR agrees to construct, for the price of \$_____ the Project and at the CONTRACTOR'S own proper cost and expense to furnish all materials, supplies, machinery, equipment, tools, superintendence labor, insurance, and other accessories and services necessary to complete the Project in accordance with the conditions and prices stated in the Bid Form, General Conditions of Contract, the drawings which include all maps, plats, plans, and other drawings and printed or written explanatory matter thereof, and the specifications therefore as prepared by _____ (hereinafter referred to as "the Architect / Engineer"), and as enumerated in the Project Manual Table of Contents, all of which are made a part hereof and collectively evidence and constitute the Contract.

2. COUNTY agrees to pay the CONTRACTOR in current funds for the performance of the Contract subject to additions and deductions, as provided in the General Conditions of Contract, and to make payments on account thereof as provided in Article entitled, "Payments to Contractor" of the General Conditions of Contract.

3. During the term of this Contract, CONTRACTOR agrees to take affirmative action to ensure equal employment opportunities. The CONTRACTOR agrees in accordance with Wisconsin Statute 111.321 and Chapter 19 of the Dane County Code of Ordinances not to discriminate on the basis of age, race, ethnicity, religion, color, gender, disability, marital status, sexual orientation, national origin, cultural differences, ancestry, physical appearance, arrest record or conviction record, military participation or membership in the national guard, state defense force or any other reserve component of the military forces of the United States, or political beliefs.

Such equal opportunity shall include, but not be limited to, the following: employment, upgrading, demotion, transfer, recruitment, advertising, layoff, termination, training, rates of pay, and any other form of compensation. CONTRACTOR agrees to post in conspicuous places, available to all employees and applicants for employment, notices setting forth the provisions of this paragraph.

4. CONTRACTOR shall file an Affirmative Action Plan with the Dane County Contract Compliance Specialist in accord with Chapter 19 of the Dane County Code of Ordinances. CONTRACTOR must file such plan within fifteen (15) business days of the effective date of this Contract. During the term of this Contract CONTRACTOR shall also provide copies of all announcements of employment opportunities to COUNTY'S Office of Equity & Inclusion, and shall report annually the number of persons, by race, ethnicity, gender, and disability status, which apply for employment and, similarly classified, the number hired and number rejected.

5. During the term of this Contract, all solicitations for employment placed on CONTRACTOR'S behalf shall include a statement to the effect that CONTRACTOR is an "Equal Opportunity Employer".

6. CONTRACTOR agrees to furnish all information and reports required by COUNTY'S Contract Compliance Specialist as the same relate to affirmative action and nondiscrimination, which may include any books, records, or accounts deemed appropriate to determine compliance with Chapter 19, Dane County Code of Ordinances, and the provisions of this Contract.

7. This Contract is intended to be a Contract solely between the parties hereto and for their benefit only. No part of this Contract shall be construed to add to, supplement, amend, abridge or repeal existing rights, benefits or privileges of any third party or parties including, but not limited to, employees of either of the parties.

8. The entire agreement of the parties is contained herein and this Contract supersedes any and all oral agreements and negotiations between the parties relating to the subject matter hereof. The parties expressly agree that the express terms of this Contract shall not be amended in any fashion except in writing, executed by both parties.

9. CONTRACTOR must be qualified as a Best Value Contractor or have proven their exemption with Dane County Public Works Engineering Division before Bid Due Date / Time. All contractors and subcontractors must be qualified as a Best Value Contractor or have proven their exemption to perform any work under this Contract.

IN WITNESS WHEREOF, COUNTY and CONTRACTOR, by their respective authorized agents, have caused this Contract and its Schedules to be executed, effective as of the date by which all parties hereto have affixed their respective signatures, as indicated below.

* * * * *

FOR CONTRACTOR:

Signature _____
Date

Printed or Typed Name and Title

Signature _____
Date

Printed or Typed Name and Title

NOTE: If CONTRACTOR is a corporation, Secretary should attest. In accordance with IRS Regulations, unincorporated entities are required to provide either their Social Security or Employer Number in order to receive payment for services rendered.

* * * * *

This Contract is not valid or effectual for any purpose until approved by the appropriate authority designated below, and no work is authorized until the CONTRACTOR has been given notice to proceed by COUNTY'S Deputy Public Works Director.

FOR COUNTY:

Joseph T. Parisi, County Executive _____
Date

Scott McDonell, County Clerk _____
Date

SECTION 09 68 13

TILE CARPETING

PART 1 - GENERAL

1.1 SUMMARY

- A. This Section includes the following:
 - 1. Modular 24" x 24" Carpet Tile.

1.2 SUBMITTALS

- A. Product Data: For the following, including installation recommendations for each type of substrate:
 - 1. Carpet: For each type indicated. Include manufacturer's written data on physical characteristics, durability, and fade resistance.
- B. Samples: For each exposed product and for each color and texture specified.
- C. Shop Drawings: Show the following:
 - 1. Columns, doorways, enclosing walls or partitions, built-in cabinets, and locations where cutouts are required in carpet.
 - 2. Carpet type, color, and dye lot.
 - 3. Type of subfloor.
 - 4. Type of installation.
 - 5. Pattern of installation.
 - 6. Pattern type, location, and direction.
 - 7. Pile direction.
- D. Maintenance Data: For carpet to include in maintenance manuals. Include the following:
 - 1. Methods for maintaining carpet tile, including cleaning and stain-removal products and procedures and manufacturer's recommended maintenance schedule.
 - 2. Precautions for cleaning materials and methods that could be detrimental to carpet tile and carpet cushion.
- E. Warranties: Special warranties specified in this Section.

1.3 QUALITY ASSURANCE

- A. Installer Qualifications: An experienced installer, certified by the International Certified Floorcovering Installers Association at the Commercial II certification level.

- B. Fire-Test-Response Ratings: Where indicated, provide carpet tile identical to those of assemblies tested for fire response according to NFPA 253 by a qualified testing agency.
- C. General Terminology and Information Standard: “Carpet Specifier’s Handbook” by The Carpet and Rug Institute (CRI).

1.4 DELIVERY, STORAGE, AND HANDLING

- A. Comply with CRI 104.

1.5 PROJECT CONDITIONS

- A. Comply with CRI 104 for temperature, humidity, and ventilation limitations.
- B. Environmental Limitations: Do not install carpet tile until wet work in spaces is complete and dry, and ambient temperature and humidity conditions are maintained at the levels indicated for Project when occupied for its intended use.
- C. Do not install carpet tile over concrete slabs until slabs preparation treatment has cured, are sufficiently dry to bond with adhesive, and have pH range recommended by carpet manufacturer.
- D. Where demountable partitions or other items are indicated for installation on top of carpet tile, install carpet tile before installing these items.

1.6 PRE-INSTALLATION MEETINGS

- A. Pre-installation Conference: Review methods and procedures related to carpet installation, including:
 - 1. Delivery, storage, and handling procedures.
 - 2. Ambient conditions and ventilation procedures.
 - 3. Subfloor preparation procedures, including relative humidity, moisture and alkalinity tests.

1.7 WARRANTY

- A. Special Warranty for Carpet Tile: Manufacturer's standard form in which manufacturer agrees to repair or replace components of carpet tile installation that fails in materials or workmanship within specified warranty period.
 - 1. Warranty does not include deterioration or failure of carpet tile due to unusual traffic, failure of substrate, vandalism, or abuse.
 - 2. Failures include, but are not limited to, more than 10 percent loss of face fiber, edge raveling, snags, runs, loss of tuft bind strength, excess static discharge, and delamination.
 - 3. Warranty Period: 10 years from date of Substantial Completion.

- B. Special Installation Warranty: Installer's written warranty, co-signed by Contractor, agreeing to provide labor and materials to replace carpet tile and accessories that fail due to installation defects, including inadequate subflooring preparation and adhesion failures.
 - 1. Warranty does not include failure due to vandalism or abuse.
 - 2. Warranty Period: Lifetime. Five (5) years from date of Substantial Completion.

1.8 EXTRA MATERIALS

- A. Furnish extra materials, before installation begins, that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.
 - 1. Carpet: Fill-sized tiles equal to five (5) percent of amount installed for each type indicated, but not less than 10 square yards.
- B. All usable pieces of carpet tile remaining after completion of the work shall be left with the Owner at the Project Site.

PART 2 - PRODUCTS

2.1 CARPET TILE

- A. Manufacturers:
 - 1. Kinetex, J+J Commercial (Style: Network 1842 Modular 24" x 24")
 - 2. Or Approved Equal.
- B. All carpet shall be the same mill run throughout.
- C. Antimicrobial Treatment: Manufacturer's standard.

2.2 ACCESSORIES

- A. Trowelable Leveling and Patching Compounds: Latex-modified, hydraulic-cement-based formulation provided or recommended by carpet cushion manufacturer.
- B. Acceptable Wall Base Products & Manufacturers: Rubber material complying with ASTM F 1861, Type TS, 4" high. Use 946 Contact adhesive. 1/8" .080" thick, Style B coved profile, furnished in rolls.
 - 1. Acceptable Manufacturer: Tarkett.
 - 2. Color: To be selected by owner from full range of options.
 - 3. Provide 3,100 linear feet of rubber base
- C. Edge Transitions at all flooring types: Tarkett Slimline products, Color to match rubber base color. Include manufacturers recommended transition strip adhesives and accessories. Type of

Slimline transition, such as SLT-XX-C or SLT-XX-A will be based on best solution for each transition on site.

- D. Follow all manufacturers product data sheets and installation methods for carpet, rubber base, transitions, and accessories.
- E. Adhesives: Water-resistant, mildew-resistant, non-staining type to suit products and subfloor conditions indicated, that complies with flammability requirements for installed carpet and is recommended or provided by carpet manufacturer.
 - 1. Adhesives shall have a VOC content of 50 g/L or less when calculated according to 40 CFR 59, Subpart D (EPA Method 24).
- F. Vinyl Transition Strips: Vinyl transition strip of width shown, of height required to protect exposed edge of carpet, and of maximum lengths to minimize running joints.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine substrates, areas, and conditions, with Installer present, for compliance with requirements for installation once prepared, alkalinity range, installation tolerances, and other conditions affecting carpet performance. Examine carpet for type, color, pattern, and potential defects.
- B. Concrete Subfloors: Verify that concrete slabs comply with ASTM F 710 and the following:
 - 1. Slab substrates are dry and free of curing compounds, sealers, hardeners, and other materials that may interfere with adhesive bond. Determine adhesion and dryness characteristics by performing bond and moisture tests recommended by carpet and cushion manufacturer.
 - 2. Subfloors are free of cracks, ridges, depressions, scale, and foreign deposits.
- C. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 PREPARATION

- A. General: Comply with CRI 104, "Site Conditions; Floor Preparation," and with carpet tile manufacturer's written installation instructions for preparing substrates indicated to receive carpet tiles.
- B. Mechanically profile concrete slab to remove existing adhesive and residue.
- C. Use trowelable leveling and patching compounds, according to manufacturer's written instructions, to fill cracks, holes, depressions, and protrusions in substrates. Fill or level cracks, holes and depressions 1/8 inch wide or wider, and protrusions more than 1/32 inch, unless more stringent requirements are required by manufacturer's written instructions.

- D. Remove coatings, including curing compounds, and other substances that are incompatible with adhesives and that contain soap, wax, oil, or silicone, without using solvents. Use mechanical methods recommended in writing by carpet tile and cushion manufacturer.
- E. Clean floor of all foreign substances – drywall, paint, dust, debris
- F. Broom and vacuum clean substrates to be covered immediately before installing carpet tile.
- G. Skim coat entire area to receive new flooring using a Portland Cement Based compound by Schonox or equal, at 1/8” following manufactures recommended preparation, installation methods, product data sheets, and specifications.

3.3 INSTALLATION

- A. Comply with CRI 104, Section 104 and with carpet tile manufacturers' written installation instructions for the following:
 - 1. Direct-Glue-Down Installation: Comply with CRI 104, Section 9, “Direct Glue-Down Installation.”
 - 2. Adhesive shall be J & J’s standard recommended adhesive, or PreFix Peel and Stick. Follow manufactures recommended preparation, installation methods, product data sheets, and specifications.
- B. Comply with carpet tile manufacturer's written recommendations for seam locations and direction of carpet tile; maintain uniformity of carpet tile direction and lay of pile. At doorways, center seams under the door in closed position.
- C. Do not bridge building expansion joints with carpet tile.
- D. Cut and fit carpet tile to butt tightly to vertical surfaces, permanent fixtures, and built-in furniture including cabinets, pipes, outlets, edgings, thresholds, and nosings. Bind or seal cut edges as recommended by carpet tile manufacturer.
- E. Extend carpet tile into toe spaces, door reveals, closets, open-bottomed obstructions, removable flanges, alcoves, and similar openings.
- F. Maintain reference markers, holes, and openings that are in place or marked for future cutting by repeating on finish flooring as marked on subfloor. Use nonpermanent, non-staining marking device.
- G. Install pattern parallel to walls and borders.
- H. All selvages shall be trimmed to ensure good side seams. All seams shall receive an 1/8” continuous bead of seam adhesive at the point the face yarn enters the back. Fit edges together with an invisible seam and bond with appropriate adhesive.

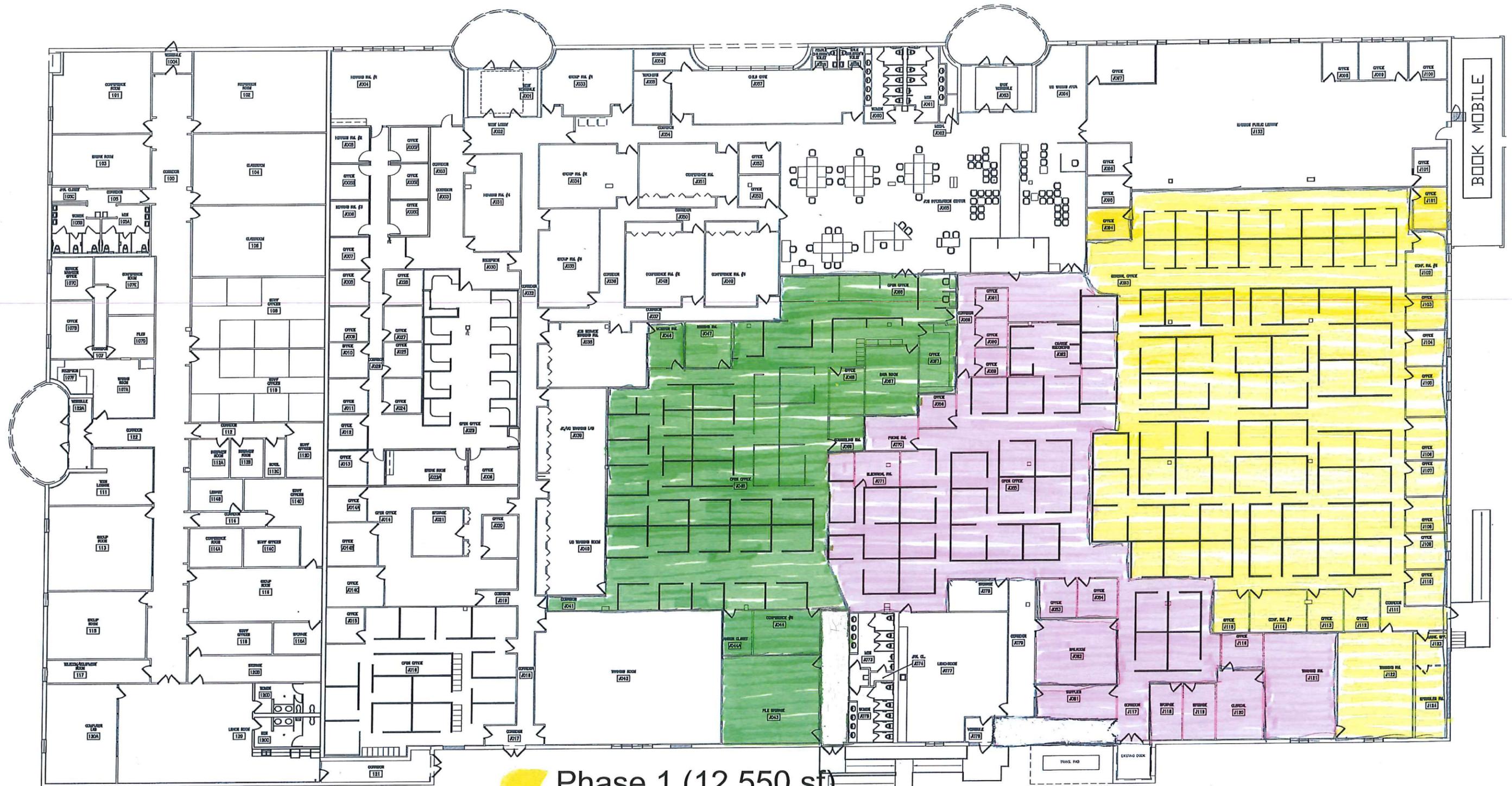
3.4 CLEANING AND PROTECTING

- A. Perform the following operations immediately after installing carpet:
 - 1. Remove excess adhesive, seam sealer, and other surface blemishes using cleaner recommended by carpet tile manufacturer.
 - 2. Remove yarns that protrude from carpet tile surface.
 - 3. Vacuum carpet tile using commercial machine with face-beater element.
- B. Protect installed carpet tile to comply with CRI 104, "Protecting Indoor Installations."
- C. Protect carpet tile against damage from construction operations and placement of equipment and fixtures during the remainder of construction period. Use protection methods indicated or recommended in writing by carpet tile manufacturer and carpet tile adhesive manufacturer.

END OF SECTION

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RFB 320024 - Job Center Concrete Floor Prep Work Phasing Plan



 Phase 1 (12,550 sf)

 Phase 2 (9,085 sf)

 Phase 3 (7,650 sf)

DANE CO JOB CENTER
NO SCALE