



**DANE COUNTY DEPT. OF  
PUBLIC WORKS, HIGHWAY &  
TRANSPORTATION**

1919 Alliant Energy Center Way  
Madison, Wisconsin 53713  
Office: 608/266-4018 ♦ Fax: 608/267-1533  
Public Works Engineering Division

# ADDENDUM

November 27, 2019

**ATTENTION ALL REQUEST FOR BID (RFB) HOLDERS**

**RFB NO. 318031 - ADDENDUM NO. 1**

**HERPETARIUM ROOF REPLACEMENT (REBID)**

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**BIDS DUE:** Tuesday, December 17, 2019, 2:00 PM. DUE DATE AND  
TIME ARE CHANGED BY THIS ADDENDUM.

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This Addendum is issued to modify, explain or clarify the original Request for Bid (RFB) and is hereby made a part of the RFB. Please attach this Addendum to the RFB.

An additional pre-bid facility walkthrough is scheduled for December 9 at 1:00pm at Henry Vilas Zoo, 702 S Randall Avenue, Madison, starting outside the Henry Vilas Zoo Herpetarium. Bidders are strongly encouraged to attend this mandatory tour in order to bid on the Work.

**PLEASE MAKE THE FOLLOWING CHANGES:**

- 1. Advertisement for Bids (Legal Notice)**  
Add additional pre-bid facility walkthrough on December 9, 2019.
- 2. Instructions to Bidders**  
Add additional pre-bid facility walkthrough on December 9, 2019.
- 3. Bid Form**  
Delete current Bid Form; replace with new Bid Form, issued with this Addendum. A Lump Sum Allowance section has been added for spraying in place foam.

If any additional information about this Addendum is needed, please call Eric J. Urtes, AIA, at 608/266-4798, [urtes.eric@countyofdane.com](mailto:urtes.eric@countyofdane.com).

Sincerely,  
*Eric Urtes*  
Project Manager

Enclosures:  
Bid Form

H:\Shared\ENGINEERING DIVISION\Eric Urtes\HENRY VILAS ZOO PROJECT FILES\318031 - Herpetarium Roof Replacement\REBID\03 - Addendum\Addendum 1\318031-Addendum 1.docx

Name of Bidding Firm: \_\_\_\_\_

**BID FORM**

**BID NO. 318031**

**PROJECT: HERPETARIUM ROOF REPLACEMENT (REBID)  
HENRY VILAS ZOO**

**TO: DANE COUNTY DEPARTMENT OF PUBLIC WORKS, HIGHWAY &  
TRANSPORTATION PROJECT MANAGER  
1919 ALLIANT ENERGY CENTER WAY  
MADISON, WISCONSIN 53713**

**NOTE: WISCONSIN STATUTE 77.54 (9M) ALLOWS FOR NO SALES & USE TAX ON  
THE PURCHASE OF MATERIALS FOR COUNTY PUBLIC WORKS PROJECTS.**

**BASE BID - LUMP SUM:**

Henry Vilas Zoo is seeking to have the roof replaced for the Herpetarium. The undersigned, having examined the site where the Work is to be executed and having become familiar with local conditions affecting the cost of the Work and having carefully examined the Drawings and Specifications, all other Construction Documents and Addenda thereto prepared by Dane County Department of Public Works, Highway & Transportation hereby agrees to provide all labor, materials, equipment and services necessary for the complete and satisfactory execution of the entire Work, as specified in the Construction Documents, for the Base Bid stipulated sum of:

\_\_\_\_\_ and \_\_\_\_\_ /100 Dollars  
Written Price

\$ \_\_\_\_\_  
Numeric Price

**LUMP SUM ALLOWANCE:**

Provide a lump sum allowance to be included in the Base Bid of twenty thousand dollars (\$20,000.00). After the roof deck, and fiberglass insulation have been removed from the herpetarium side of the building, the new attic separation walls have been constructed, and the building has been pressurized, new closed cell foam insulation shall be installed by a professional spray foam contractor. The spray foam contractor will be responsible for installing all necessary foam stops prior to installing the foam insulation. The spray foam insulation shall be installed for the entire area during one working day. The roof deck is to be left open for a period of 24 hours after the foam installation is complete. The spray foam shall be installed by CM Morris Group, Inc. (Verona, Wisconsin) or approved equal vendor. Acceptance of proposals for this work will be reviewed with Dane County and SRI. The lowest conforming proposal will be included in the Contract amount.

Twenty Thousand - - - - - and 00 /100 Dollars  
Written Price

\$20,000.00  
Numeric Price

Receipt of the following addenda and inclusion of their provisions in this Bid is hereby acknowledged:

Addendum No(s). \_\_\_\_\_ through \_\_\_\_\_

Dated \_\_\_\_\_

Dane County Henry Vilas Zoo must have this project completed by July 31, 2020. Assuming this Work can be started by January 28, 2020, what dates can you commence and complete this job?

Commencement Date: \_\_\_\_\_ Completion Date: \_\_\_\_\_  
(final, not substantial)

I hereby certify that all statements herein are made on behalf of:

\_\_\_\_\_  
(Name of Corporation, Partnership or Person submitting Bid)

Select one of the following:

1. A corporation organized and existing under the laws of the State of \_\_\_\_\_, or
2. A partnership consisting of \_\_\_\_\_, or
3. A person conducting business as \_\_\_\_\_;

Of the City, Village, or Town of \_\_\_\_\_ of the State of \_\_\_\_\_.

I have examined and carefully prepared this Bid from the associated Construction Documents and have checked the same in detail before submitting this Bid; that I have full authority to make such statements and submit this Bid in (its) (their) (my) behalf; and that the said statements are true and correct. In signing this Bid, we also certify that we have not, either directly or indirectly, entered into any agreement or participated in any collusion or otherwise taken any action in restraint of free competition; that no attempt has been made to induce any other person or firm to submit or not to submit a Bid; that this Bid has been independently arrived at without collusion with any other bidder, competitor, or potential competitor; that this Bid has not been knowingly disclosed prior to the Bids Due Date to another bidder or competitor; that the above statement is accurate under penalty of perjury.

The undersigned further agrees to honor the Base Bid and the Alternate Bid(s) for sixty (60) calendar days from date of Award of Contract.

**SIGNATURE:** \_\_\_\_\_  
(Bid is invalid without signature)

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

Email Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

**THIS PAGE IS FOR BIDDERS' REFERENCE AND NEED NOT BE SUBMITTED WITH BID FORM.**

**BID CHECK LIST:**

These items **must** be included with Bid:

Bid Form

Bid Bond

Fair Labor Practices Certification

**BIDDERS SHOULD BE AWARE OF THE FOLLOWING:**

**DANE COUNTY VENDOR REGISTRATION PROGRAM**

All bidders are strongly encouraged to be a registered vendor with Dane County. Registering allows vendors an opportunity to receive notifications for RFBs & RFPs issued by the County and provides the County with up-to-date company contact information. Complete a new form or renewal online at:

[danepurchasing.com/Account/Login?](http://danepurchasing.com/Account/Login?)

**DANE COUNTY BEST VALUE CONTRACTING PRE-QUALIFICATION**

Contractors must be pre-qualified as a Best Value Contractor with the Dane County Public Works Engineering Division before the award of contract. Obtain a *Best Value Contracting Application* by calling 608/266-4018 or complete one online at:  
[countyofdane.com/pwht/BVC\\_Application.aspx](http://countyofdane.com/pwht/BVC_Application.aspx)