



# DANE COUNTY DEPT. OF WASTE & RENEWABLES

1919 Alliant Energy Center Way  
Madison, Wisconsin 53713  
Office: 608/266-4018 ♦ Fax: 608/267-1533

## RFP TOUR MEETING

### Renewable Natural Gas Plant Primary H2S Treatment System Upgrade Madison, Wisconsin

Bid No. 322042

October 11, 2022  
9:00 a.m. – 11:00  
a.m.

**Tour Lead:** Michael Wyrick, Dane County Department of Waste & Renewables Project Engineer

**Minutes:** Lindsey Carlson, Dane County Department of Waste & Renewables Biogas Specialist

### RFP TOUR AGENDA

**Date & Time:** October 11, 2022

**Facilitator Lead:** Michael Wyrick, Project Engineer

**Note Taker Lead:** Lindsey Carlson, Biogas Specialist

**Location:** Dane County Department of Waste & Renewables (W&R) RNG Plant  
7102 US HWY 12 & 18 Madison, WI 53713

<u>Agenda Item</u>	<u>Time Anticipated</u>
<p><b>Welcome, Introductions, Safety</b></p> <ul style="list-style-type: none"> <li>• Meet at RNG Plant controlled access gate; Follow W&amp;R staff to RNG Plant Work Trailer</li> <li>• Sign – In / Introductions</li> <li>• Safety Orientation – <b>ATTENDEES ARE EXPECTED TO ADHERE TO THE “MINIMUM PPE REQUIREMENTS MEMORANDUM” DATED 9/15/2022</b></li> </ul>	<p>30 mins (9am - 9:30am)</p>
<p><b>Pretour Discussion / Overview</b></p> <ul style="list-style-type: none"> <li>• Site Plan               <ul style="list-style-type: none"> <li>○ Dane County reviewed general site layout and process flow from landfill gas inlet to pipeline</li> <li>○ Dane County reviewed site footprint; location and bounds of existing H2S treatment system; and existing water, sewer and electrical risers</li> <li>○ Dane County stressed the intention and need for compact and flexible arrangement within areas identified in Attachment C drawings</li> </ul> </li> <li>• RFP Documents               <ul style="list-style-type: none"> <li>○ Dane County review of RFP structure, document locations</li> <li>○ Acknowledge incorrect date listed in RFP section 5.9.D</li> <li>○ Clarify scope of the RFP is for the procurement of H2S treatment system; future separate RFP/RFB will complete balance of work including site engineering and construction</li> </ul> </li> </ul>	<p>15 mins (9:30am - 9:45am)</p>
<p><b>Tour</b></p> <ul style="list-style-type: none"> <li>• General overview of plant</li> </ul>	<p>45 mins</p>

<ul style="list-style-type: none"> <li>○ Walk through tour of Landfill gas inlet to RNG Plant, vacuum blowers, condensate traps, cooler, and finally inlet to RNG treatment system</li> <li>○ Identified boundaries of three pressure classes identified in RFP</li> <li>○ Identified location of existing power distribution facilities on easer edge of RNG treatment pad</li> <li>○ New H2S treatment system will receive power from panel board main breaker, but require its own power distribution and/or Motor Control Center</li> <li>● Tour Biological Desulfurization System, discuss current process             <ul style="list-style-type: none"> <li>○ Briefly reviewed current H2S treatment system; Dane County requests best value system for long term operational savings, simplicity, and reliability</li> <li>○ Current system will be removed entirely; assume use of level pad</li> <li>○ Walked down bounds of areas identified in Attachment C drawings</li> <li>○ Current freshwater supplied by onsite well with about 22 grains of hardness</li> </ul> </li> <li>● Review footprint considerations</li> </ul>	<p>(9:45am - 10:30am)</p>
<p><b>Questions</b></p> <ul style="list-style-type: none"> <li>● Questions posed in Addendum #3</li> </ul>	<p>25 mins (10:30am - 10:55am)</p>
<p><b>Closing / Sign Out</b></p> <ul style="list-style-type: none"> <li>● Return PPE (gas monitors, etc)</li> <li>● Sign Out</li> </ul>	<p>5 mins (10:55am -11am)</p>



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**County Executive**  
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**Director**  
John Welch P.E.

FACILITY TOUR ATTENDANCE SHEET  
7101 U.S. HIGHWAY 12 & 18, MADISON, WI  
TUESDAY, SEPTEMBER 20, 2022 @ 10:00 AM

NAME	COMPANY	PHONE	E-MAIL
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