



CONSTRUCTION DOCUMENTS PROJECT MANUAL

DANE COUNTY DEPARTMENT OF PUBLIC WORKS,
HIGHWAY AND TRANSPORTATION

PUBLIC WORKS SOLID WASTE DIVISION
1919 ALLIANT ENERGY CENTER WAY
MADISON, WISCONSIN 53713

WASTE ACCEPTANCE FROM DANE COUNTY LANDFILL SITE #2 DANE COUNTY LANDFILL SITE #2 7102 U.S. HIGHWAYS 12 & 18 MADISON, WISCONSIN

Due Date / Time: **THURSDAY, OCTOBER 18, 2012 / 2:00 P.M.**

Location: **PUBLIC WORKS OFFICE**

FOR INFORMATION ON THIS REQUEST FOR BIDS, PLEASE CONTACT:

JOHN WELCH, SOLID WASTE MANAGER
TELEPHONE NO.: 608/516-4154
FAX NO.: 608/267-1533
E-MAIL: WELCH@COUNTYOFDANE.COM

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LEGAL NOTICE

INVITATION TO BID

Dane County Public Works, Highway & Transportation Dept., 1919 Alliant Energy Center Way, Madison, WI 53713, will receive sealed Bids until:

2:00 P.M., THURSDAY, OCTOBER 18, 2012

REQUEST FOR BIDS NO. 312029

WASTE ACCEPTANCE FROM DANE COUNTY LANDFILL SITE #2

DANE COUNTY LANDFILL SITE #2

7102 U.S. HIGHWAYS 12 & 18

MADISON, WISCONSIN

Dane County is inviting Bids for solid waste acceptance. Dane County is seeking one or more sites to accept up to 40,000 tons of construction and demolition waste and/or up to 10,000 tons of municipal solid waste from the Dane County Landfill #2 site annually.

Request for Bids package may be obtained after **2:00 p.m. on Thursday, October 4, 2012** at Dane County Public Works, Highway & Transportation Dept., 1919 Alliant Energy Center Way, Madison, WI 53713, by calling 608/266-4018, or downloading it from www.countyofdane.com/pwht/bid/logon.aspx. Please call John Welch, Solid Waste Manager, at 608/516-4154, for any questions or additional information.

All Bidders must be a registered vendor with Dane County & pay an annual registration fee before award of Contract. Complete Vendor Registration Form at www.danepurchasing.com/registration or obtain one by calling 608/266-4131. Complete Pre-qualification Application for Contractors at www.countyofdane.com/pwht/BVC_Application.aspx or obtain one by calling 608/266-4018.

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OCTOBER 4 AND OCTOBER 11, 2012 - THE DAILY REPORTER

INSTRUCTIONS TO BIDDERS

DANE COUNTY LANDFILL SITE #2

7102 U.S. HIGHWAYS 12 & 18

MADISON, WISCONSIN

1. GENERAL INFORMATION

- A. Dane County is currently constructing a waste transfer facility, and the County is looking for facilities interested in accepting waste from the transfer station once it is operational.
- B. Which site(s) are chosen will be decided as a factor of both the bids obtained in response to this RFB and hauling rates given by prospective hauling companies in response to another RFP.
- C. Successful bidder will be chosen for a contract period of two (2) years with three (3) optional one (1) year extensions.

2. SECURING DOCUMENTS

- A. RFB may be obtained at:
Dane County Department of Public Works, Highway & Transportation
1919 Alliant Energy Center Way, Madison, Wisconsin 53713
608/266-4018
or at:
www.countyofdane.com/pwht/bid
- B. If RFB are obtained from the Dane County web site, Bidder is responsible to check back regularly at the web site for Addenda.

3. BID REQUIREMENTS

- A. Bidder shall submit pricing for acceptance of construction and demolition waste and/or municipal solid waste as laid out on the Bid Form.
- B. Envelope containing Bid shall be clearly marked as for this project (note title at top of page). Bids shall be delivered to:
Dane County Department of Public Works, Highway & Transportation
1919 Alliant Energy Center Way
Madison, Wisconsin 53713
- C. One (1) Bid Form shall be submitted with your Bid for each waste acceptance site. If Bidder has multiple sites that may accept waste, Bidder should submit a separate Bid Form for each individual site. Bid Form is provided with the RFB; no other form or letter shall be accepted.

- D. Bidders shall not add any conditions, escalator clauses or qualifying statements to Bid Form.
- E. Erasures or other changes to Bid must be explained or noted, and shall be accompanied by initials of bidder.
- F. Legally authorized official of bidder's organization shall sign Bids.
- G. Bidder's organization shall submit completed Fair Labor Practices Certification form, included in these Construction Documents.
- H. Bid shall be submitted with completed Fair Labor Practices Certification, Signature Page and Equal Benefits Compliance Payment Certification.

4. INQUIRIES

- A. Written inquiries regarding intent of RFB Documents should be directed to:
John Welch, Solid Waste Manager
Dane County Department of Public Works, Highway & Transportation
1919 Alliant Energy Center Way, Madison, Wisconsin 53713
Fax: 608/267-1533
Email: welch@countyofdane.com
- B. Bidders shall bring questions, discrepancies, omissions, conflicts or doubt as to meaning of any part of RFB Documents to attention of Department of Public Works, Highway & Transportation at least seven (7) days before due date for Bids. Prompt clarification of intent of RFB Documents shall be made available to bidders in form of Addendum. Bidder shall acknowledge all Addenda on Bid Form.
- C. Failure to request clarification of interpretation of RFB Documents shall not relieve bidders of their responsibilities to perform Work.

5. ALTERNATES

- A. Not used.

6. WITHDRAWAL OF BIDS

- A. Any bidder may withdraw their Bid any time prior to Bid Due Date. Withdrawn Bids shall be returned unopened.

7. BID DUE DATE

- A. See Legal Notice (advertisement).

8. RESERVATION

- A. Dane County reserves the right to reject any or all Bids, to waive any informalities in the Bid, and to accept any Bid which shall be in the best interest of Dane County.

- B. Dane County reserves the right, without qualification and in its sole discretion, to reject any and/or all bids or to waive any informality, technicality or deficiency in bids received, and to accept any bid which shall be in the best interest of Dane County. Dane County reserves the right to consider proposals or alternatives outside of this solicitation. In addition, Dane County reserves the right, in its sole discretion, to modify or waive any of the criteria contained herein and/or the process described herein. Those who submit bids agree to do so without recourse against Dane County for either rejection or failure to execute a contract for any reason.

Name of Bidding Firm: _____

BID FORM

BID NO. 312029

**PROJECT: WASTE ACCEPTANCE FROM DANE COUNTY LANDFILL SITE #2
DANE COUNTY LANDFILL SITE #2**

**TO: DANE COUNTY DEPARTMENT OF PUBLIC WORKS, HIGHWAY &
TRANSPORTATION PROJECT ENGINEER
1919 ALLIANT ENERGY CENTER WAY
MADISON, WISCONSIN 53713**

BASE BID - UNIT PRICING

Dane County is seeking one or more sites to accept up to 40,000 tons of construction and demolition waste and/or up to 10,000 tons of municipal solid waste from the Dane County Landfill #2 site annually. The undersigned, having examined the site where the Work is to be executed and having become familiar with local conditions affecting the cost of the Work and having carefully examined the contents of this document and Addenda thereto prepared by Dane County Department of Public Works, Highway & Transportation hereby agrees to provide the services as specified in the Scope of Work section.

Please complete all sections for Base Bid 1 and/or Base Bid 2. If Bidder has multiple sites that may accept waste, Bidder should submit a separate Bid Form for each individual site.

Base Bid 1: Municipal Solid Waste (MSW):

a. Location where waste will be accepted _____

b. Cost to Dane County per ton for accepting MSW (including all applicable taxes and fees):
\$ _____ /ton

c. Maximum quantity of MSW site is willing to accept annually (up to 10,000 tons):
_____ Tons

d. Hours when loads will be accepted: _____

e. Please attach a listing and description of any other potential costs to Dane County.

f. Please attach a description of limitations on waste accepted by your facility and under what conditions a load would be rejected.

Base Bid 2: Construction and Demolition Waste (C&D):

a. Location where waste will be accepted _____

b. Cost to Dane County per ton for accepting C&D waste (including all applicable taxes and fees):

\$ _____ /ton

c. Maximum quantity of C&D site is willing to accept annually (up to 40,000 tons):

_____ tons

d. Hours when loads will be accepted: _____

e. Will any of the C&D delivered to this site be recycled? Yes / No
Circle One

f. If any C&D material will be recycled, what percentage do you anticipate will be recycled, based on historic recycling rates from your facility? _____ %

g. Please attach a listing and description of any other potential costs to Dane County.

h. Please attach a description of limitations on waste accepted by your facility and under what conditions a load would be rejected.

Receipt of the following addenda and inclusion of their provisions in this Bid is hereby acknowledged:

Addendum No(s). _____ through _____

Dated _____

I hereby certify that all statements herein are made on behalf of:

(Name of Corporation, Partnership or Person submitting Bid)

Select one of the following:

- 1. A corporation organized and existing under the laws of the State of _____, or
- 2. A partnership consisting of _____, or
- 3. A person conducting business as _____;

Of the City, Village, or Town of _____ of the State of _____.

I have examined and carefully prepared this Bid from the associated Construction Documents and have checked the same in detail before submitting this Bid; that I have full authority to make such statements and submit this Bid in (its) (their) (my) behalf; and that the said statements are true and correct. In signing this Bid, we also certify that we have not, either directly or indirectly, entered into any agreement or participated in any collusion or otherwise taken any action in restraint of free competition; that no attempt has been made to induce any other person or firm to submit or not to submit a Bid; that this Bid has been independently arrived at without collusion with any other bidder, competitor, or potential competitor; that this Bid has not been knowingly disclosed prior to the Bids Due Date to another bidder or competitor; that the above statement is accurate under penalty of perjury.

The undersigned further agrees to honor the Base Bid and the Alternate Bid(s) for 60 days from date of Award of Contract.

SIGNATURE: _____
(Bid is invalid without signature)

Print Name: _____ Date: _____

Title: _____

Address: _____

Telephone No.: _____ Fax No.: _____

Email Address: _____

Contact Person: _____

THIS PAGE IS FOR BIDDERS' REFERENCE AND NEED NOT BE SUBMITTED WITH BID FORM.

BID CHECK LIST:

These items **must** be included with Bid:

Bid Form

Fair Labor Practices Certification

BIDDERS SHOULD BE AWARE OF THE FOLLOWING:

DANE COUNTY VENDOR REGISTRATION PROGRAM

Any person bidding on any County contract must be registered with the Dane County Purchasing Division & pay an annual registration fee. A contract will not be awarded to an unregistered vendor. Obtain a *Vendor Registration Form* by calling 608/266-4131 or complete a new form or renewal online at:

www.danepurchasing.com/registration

DANE COUNTY BEST VALUE CONTRACTING PRE-QUALIFICATION

Contractors must be pre-qualified as a Best Value Contractor with the Dane County Public Works Engineering Division before the award of contract. Obtain a *Best Value Contracting Application* by calling 608/266-4018 or complete one online at:

www.countyofdane.com/pwht/BVC_Application.aspx

EQUAL BENEFITS REQUIREMENT

By submitting a Bid, the contractor acknowledges that a condition of this contract is to provide equal benefits as required by Dane County Code of Ordinances Chapter 25.016. Contractor shall provide equal benefits as required by that Ordinance to all required employees during the term of the contract. Equal Benefits Compliance Payment Certification shall be submitted with final pay request. For more information:

www.danepurchasing.com/partner_benefit.aspx

FAIR LABOR PRACTICES CERTIFICATION

The undersigned, for and on behalf of the BIDDER, APPLICANT or PROPOSER named herein, certifies as follows:

A. That he or she is an officer or duly authorized agent of the above-referenced BIDDER, APPLICANT or PROPOSER, which has a submitted a proposal, bid or application for a contract with the county of Dane.

B. That BIDDER, APPLICANT or PROPOSER has (check one):

_____ not been found by the National Labor Relations Board (“NLRB”) or the Wisconsin Employment Relations Commission (“WERC”) to have violated any statute or regulation regarding labor standards or relations in the seven years prior to the signature date of this Certification.

_____ been found by the National Labor Relations Board (“NLRB”) or the Wisconsin Employment Relations Commission (“WERC”) to have violated any statute or regulation regarding labor standards or relations in the seven years prior to the signature date of this Certification.

Officer or Authorized Agent Signature

Date

Printed or Typed Name and Title

Printed or Typed Business Name

NOTE: You can find information regarding the violations described above at: www.nlrb.gov and werc.wi.gov.

For reference, Dane County Ordinance 25.11(28)(a) is as follows:

(28) BIDDER RESPONSIBILITY. (a) Any bid, application or proposal for any contract with the county, including public works contracts regulated under chapter 40, shall include a certification indicating whether the bidder has been found by the National Labor Relations Board (NLRB) or the Wisconsin Employment Relations Committee (WERC) to have violated any statute or regulation regarding labor standards or relations within the last seven years. The purchasing manager shall investigate any such finding and make a recommendation to the committee, which shall determine whether the conduct resulting in the finding affects the bidder’s responsibility to perform the contract.

If you indicated that the NLRB or WERC have found you to have such a violation, you must include copies of any relevant information regarding such violation with your proposal, bid or application.

SIGNATURE AFFIDAVIT

In signing this proposal, we also certify that we have not, either directly or indirectly, entered into any agreement or participated in any collusion or otherwise taken any action in restraint of free competition; that no attempt has been made to induce any other person or firm to submit or not to submit a proposal; that this proposal has been independently arrived at without collusion with any other proposer competitor or potential competitor; that this proposal has not been knowingly disclosed prior to the due date of proposals to any other proposer or competitor; that the above statement is accurate under penalty of perjury.

The undersigned, submitting this proposal, hereby agrees with all the terms, conditions, and specifications required by the County in this Request for Bid, and declares that the attached proposal and pricing are in conformity therewith.

Name (Type or Print)

Title

Signature

Firm

Address: (Street, City , State, Zip Code)

Telephone

Fax

E-Mail

Date